

Parish Council of Coleford

Miss V Watts
Clerk to the Council
Tel: 07971 516916 / 01749 880428
Email: clerkcolefordsomerset@gmail.com
Website: www.colefordsomerset.info

Gallant Hill Farm
Foxcote
Radstock
BA3 5YB

3rd May 2018

Notice of Public Meeting

A meeting of Coleford Parish Council will take place in the Meeting Room at @ **The Hub, Church Street** on **Wednesday the 9th May 2018** starting after the Annual meeting of the Parish Council (which is starting at 7pm)

Signed

Miss Vickie Watts
Clerk to the Council

Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

AGENDA

- | | | |
|-----|---|---------|
| 1 | Apologies for Absence (acceptance of any reasons offered) | 2 mins |
| 2 | Co-option of Councillor | 5 mins |
| 3 | Declaration of Interest and Dispensations granted since last meeting | 2 mins |
| 4 | Approve Minutes of last Parish Council meeting held on the 11th and 25th April 2018 | 5 mins |
| 5 | Matters arising | |
| 6 | Planning | 15 mins |
| 6.1 | Discuss and agree application for tree work on Oaks at Beacon View (TPO M1223) | |
| 6.2 | Decisions on Previous Applications | |
| 6.3 | Complaints received by the Planning Enforcement Team, Mendip District Council
Inc Vehicle Washing at Kilmersdon Common Farm House. Common Lane Coleford BA3 5QB | |
| 6.4 | Present Applications
2018/0632/FUL - Brookside Cottage, Underhill, Coleford, Frome, BA3 5LU
Demolition of derelict cottage, stable and garage and construction of one garage on the footprint of the existing buildings | |
| 7 | Progress report on BMX pump track including: | 15 mins |
| 7.1 | Risk assessment for the pump track | |
| 7.2 | Pump track association | |
| 7.3 | Update on safety signage | |
| 7.4 | Update on Commemorative Plaque to show donors | |
| 7.5 | Arrangements for formal opening ceremony | |

- 8 Finance 30 mins**
- 8.1 Bank Reconciliation
 - 8.2 Agree to pay Clerk to attend training - Understanding Charitable Trusts. 20/06/18 Cost £55.& GDPR Training 22/05/18 Cost £30.00 (Cost will be split between councils)
 - 8.3 Approve Asset list
 - 8.4 Approve Risk Assessment statement
 - 8.5 Review year end accounts
 - 8.6 Consider and Approve Annual Governance statement
 - 8.7 Consider and Approve the Accounting statement
 - 8.8 Agree transfer of funds raised for BMX pump track to main account & close account
Accounts approved for payments including BACS payments

Clerk expenses (£36 home office)
Shepton Mallet Landscape Ltd – Coleford Playing field grass cutting
Andy Conn – Posts for signage at BMX track
SALC / NALC Affiliation fee

- 9 Confirm rental charge to CAFC for changing rooms for the playing season 2018/19 5 Mins**
- 10 Consultation – Unauthorised developments & encampments (Deadline 25/05/18) 5 Mins**
- 11 See saw repairs**
- 12 Meetings to attend 5 Mins**
- 13 Report of any risks identified 5 mins**
- 14 Correspondence 5 mins**
- 15 Matters of Urgency – at the Chairman’s Discretion 5 mins**
- 15 Date of Next Meetings:**
 Wednesday 23rd May 2018 Planning Meeting
 Wednesday 13th June 2018 Parish Council Meeting

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights