

Parish Council of Coleford

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3rd June 2021

Coleford Annual Parish Council Meeting

A Meeting of Coleford Parish Council will take place on **Wednesday 9th June 2021 at 7.00pm @ The Hub, Church Street, Coleford.**

Please see coronavirus guidance attached.

Signed

Miss Vickie Watts
Clerk to the Council

AGENDA

- 1. Public Forum**
- 2. Apologies for Absence (acceptance of any reasons offered)**
- 3. Declaration of Interest and Dispensations granted since last meeting**
- 4. Approve Minutes of Parish Council meetings held on the 28th April & 5th May 2021 (Both monthly meeting and Annual Parish Council)**
- 5. Matters arising**
- 6. Reports**
 1. PCSO
 2. County Councillor
 3. District Councillors
- 7. Update on the Unitary debate and any meetings with Frome Town Council**
- 8. Planning Applications**
 - 8.1 [2021/1163/LBC](#) - Replacement of all external windows and doors with like for like on the main dwellinghouse. Brick House Farm, Brewery Lane, Holcombe

- 8.2 [2021/1026/FUL](#) -Creation of allotments and associated works
Playing Field Orchard Close Coleford Frome Somerset

9. Planning updates

10.Update on Highways including:

Report of any new issues reported by Councillor

11.Finance

1. Consider Quote to make safe the play tower at Goodeaves.
2. Discuss whether to support the Reading Ready Scheme with a £300 grant
3. Discuss request from Bishop Henderson School for the Spiritual Garden to mark the 50th Anniversary of the school.
4. Discuss whether to award a grant towards production of Steve Hodges book about Coleford
5. Accounts approved for payments

12.Discuss proposal for new 3G Pitch to replace the Hard Courts

13.Play areas

Update on Goodeaves vandalism including police action and the insurance claim

14.Update on Grasscutting contract

15.Discuss Halecombe Quarry Community Fund

16.Update on Climate Emergency Fund Grant Award

17.Discuss Tree Survey for Coleford Parish Council owned land

18.Consider and Approve Memorial applications

19.Discuss whether to install a Flag Pole within the village

20.Consider extending Highbury Playing Field Charity to include Coleford Playing Field

21.Discuss Fingerpost sign renovations

22.Discuss the future use of the telephone box at Careys Mead

23.Meetings to attend or attended

Including SALC training opportunities

24.Correspondence

25.Matters of Urgency – at the Chairman’s Discretion

26.Date of Next Meetings

Planning meeting 23rd June 2021

Parish Council meeting 14th July 2021

Management of Meetings at the Hub

1. Members and public must not attend if they have any symptoms of the Coronavirus
2. Members and public must enter the hall one at a time at least 2m apart, unless they are from the same household.
3. Members and public must use the hand sanitiser provided on entering the hall.
4. Members of the public will be required to provide contact details or register on the NHS Track and Trace App.
5. Meetings will take place in the Main Hall with windows open to allow sufficient ventilation.
6. Members will be seated at individual tables spaced 2m apart. These tables must not be moved at any time during the meeting.
7. Face masks must be worn unless speaking to an item on the agenda.
8. No papers will be circulated at the meeting – any papers that need a signature (minutes, statement of accounts) will be delivered to Members' homes after the meeting.
9. A copy of the agenda will be displayed on the entrance door to the main hall – no copies will be provided for members of the public.
10. Members of the public will be provided with seats at least 2m away from any members and will need to sit at least 2m apart, unless they are from the same household.
11. Members and public must leave the hall one at a time at least 2m apart, unless they are from the same household.
12. The kitchen area and small back room are not to be used before, during or after the meeting. Any Member or public who believes they may need a non-alcoholic drink during the meeting will be required to bring their own with them.
13. Should the number of public wishing to attend result in there being more than the maximum number of people allowed in the main hall under the various regulations (Number TBC), the agenda may be varied to allow for each to hear the debate on the item for which they have attended. If all members of the public attending for one particular item result in there being more than the maximum number of people allowed in the main hall under the various regulations (Number TBC), the Chairman may decide to defer the item or to deal with it in such a way as to hear all the contributions. One such way of dealing with the matter is for the meeting to adjourn to the car park where social distancing **could** be reduced to 1.5m.

(NOTE: the maximum number of people in the main hall (Number TBC) INCLUDES the Clerk (1), Members of the Parish Council, District or County Councillors (up to 13) AND members of the public. (Number TBC)

The verbal instructions of the Clerk and/or Chairman in respect of compliance with these guidelines, the risk assessments and/or the various Covid-19 regulations must be complied with at all times for the safety of all those attending or wishing to attend.