

Parish Council of Coleford

Miss V Watts
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Gallant Hill Farm
Foxcote
Radstock
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3rd August 2017

PUBLIC NOTICE

A meeting of Coleford Parish Council will take place in the Meeting Room at Douglas Yates Court on **Wednesday the 9th August 2017 at 7pm**

Signed

Miss Vickie Watts
Clerk to the Council

Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

AGENDA

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| 1 | Apologies for Absence (acceptance of any reasons offered) | 2 mins |
| 2 | Declaration of Interest and Dispensations granted since last meeting <ol style="list-style-type: none">1. To receive declarations of interest from Councillors on items on the agenda2. To receive written requests for dispensations for disclosable pecuniary interests (if any)3. To grant any requests for dispensation as appropriate | 2 mins |
| 3 | Approve Minutes of last Parish Council meeting held on the 12th July 2017 | 5 mins |
| 4 | Matters Arising | 10 mins |
| 5 | Reports | 15 mins |
| 5.1 | PCSO | |
| 5.2 | County Councillor P Ham | |
| 5.3 | District Councillors P Ham & A Townsend | |
| 5.4 | Councillors – details of meetings attended this month | |
| 6 | Planning | 15 mins |
| 6.1 | Planning Applications | |
| 6.2 | Decisions on Previous Applications | |
| 6.3 | Complaints received by the Planning Enforcement Team, Mendip District Council | |
| 6.4 | Present Applications | |
| 6.4.1 | 2017/1927/FUL - Erection of detached 2 storey 4 bed dwelling Land East Of Colbury House Anchor Road Coleford Frome Somerset | |
| 7 | Reports on Highway and Footpath Issues | 5 mins |
| 8 | Progress report on BMX track to include agreeing financial plan and funding applications | 5 mins |
| 9 | Review Annual Play area inspection reports | 10 mins |

- 10 Finance** **15 mins**
- 10.1 Bank Reconciliation
 - 10.2 First quarter budget review
 - 10.3 Coleford defibrillator – request for funding
 - 10.4 Decision Clerks Pension scheme
 - 10.5 Discuss / Agree purchase of dog poo bags
 - 10.6 Accounts approved for payment

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| Clerk expenses (£36 home office) |
| F R Jones & Son – Butterfly bank tools |
| Rospa Annual Play area inspections |
| SLCC annual membership (Total £139 per year) |
| Julia Neesam – Environment committee expenses |
| LCR Subscription (4 NALC magazines) |

- 11 Review Cemetery Policy** **10 mins**
- 12 Update on Bishop Henderson Dog Fouling Signage competition** **5 mins**
- 13 Parish Plan Review** **5 mins**
- 14 Website update** **5 mins**
- 15 Review & Approve Policies** **5 mins**
- 1. Freedom of information scheme
 - 2. Model Social Media Policy
 - 3. Document Retention
- 16 Environment Report – Keith Evans** **15 mins**
- 16.1 Agree locations for new street furniture & dog waste bin at Rope Walk
 - 16.2 Relocation of dog waste bin at Goodeaves
 - 16.3 Update on Butterfly bank clearance day and agree action for the fallen tree
 - 16.4 Community pay back team
- 17 Meetings to attend** **5 mins**
- 18 Report of any risks identified** **5 mins**
- 19 Correspondence** **5 mins**
- 20 Matters of Urgency – at the Chairman’s Discretion** **5 mins**
- 21 Date of Next Meetings:** **5 mins**
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| Tuesday 22 nd August 2017 | Planning Meeting |
| Wednesday 13 th September 2017 | Parish Council Meeting |

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights