

Parish Council of Coleford

Miss V Watts
Clerk to the Council
Tel: 07971 516916 / 01749 880428
Email: clerkcolefordsomerset@gmail.com
Website: www.colefordsomerset.info

Gallant Hill Farm
Foxcote
Radstock
BA3 5YB

4th October 2018

****PUBLIC MEETING****

A meeting of Coleford Parish Council will take place in the Meeting Room at @ **The Hub, Church Street** on **Wednesday the 10th October 2018** starting at 7pm

Signed

Miss Vickie Watts
Clerk to the Council

Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

Mr John Hansford to attend to discuss the progress on Coleford Athletic Football Club Improvements

AGENDA

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| 1 | Apologies for Absence (acceptance of any reasons offered) | 2 mins |
| 2 | Declaration of Interest and Dispensations granted since last meeting | 2 mins |
| 3 | Approve Minutes of last Parish Council meeting held on the 12th and 26th of September 2018 | 5 mins |
| 4 | Matters arising | 10 mins |
| 5 | Reports | 10 mins |
| | 5.1 PCSO | |
| | 5.2 County Councillor P Ham | |
| | 5.3 District Councillors P Ham & A Townsend | |
| | 5.4 Councillors – details of meetings attended this month | |
| 6 | Planning | 5 mins |
| | 6.1 Decisions on Previous Applications | |
| | 6.2 Complaints received by the Planning Enforcement Team, Mendip District Council | |
| | 6.3 Present Applications – None | |
| 8 | Highways including parking | 10 mins |
| 9 | Update on Allotments at Orchard Close ref fire | 5 mins |

10	Update of GDPR	5 mins
11	Launch Small Grants 2018	5 mins
12	Finance	30 mins
12.1	Income	
12.2	Bank Reconciliation	
12.3	Amend bank standing order for Clerks salary	
12.4	Internet banking – confirmation of users	
12.5	2 nd Quarter budget review	
12.6	Approve Highbury Playing Field Charity Accounts 2017/18 for Charity Commission	
12.7	Conclusion of Audit 2017/18	
12.8	Accounts approved for payments:	
13	Playing field, Play areas and BMX track:	10 mins
13.1	Progress on CAFC improvements	
13.2	Consider quotes for Roman Way update	
13.3	Agree order for bare rooted whips to create hedge at BMX track	
14	Review Grass cutting contract for next season and CAFC proposal	10 mins
15	Agree tender advert to be placed in the local press	5 mins
16	Meetings to attend / attended	5 mins
17	Report of any risks identified	5 mins
18	Correspondence	5 mins
19	Matters of Urgency – at the Chairman’s Discretion	5 mins
20	Date of Next Meetings:	mins
	Wednesday 24 th October 2018 Planning Meeting & Finance Working Party Meeting – Precept	
	Tuesday 6 th November 2018 Small Grants Working Party Meeting	
	Wednesday 14 th November 2018 Parish Council Meeting	
21	Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights	mins