

# Parish Council of Coleford

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Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

5<sup>th</sup> July 2018

## **\*\*PUBLIC NOTICE\*\***

A meeting of Coleford Parish Council will take place in the Meeting Room at @ **The Hub, Church Street** on **Wednesday the 11<sup>th</sup> July 2018** starting at 7pm

**POSTPONED UNTIL WEDNESDAY 18<sup>TH</sup> JULY SAME VENUE STARTING AT 7PM**

Everyone is welcome to attend.

Signed

Miss Vickie Watts  
Clerk to the Council

### **Chairman's Announcements**

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

### **Public Forum Period (Maximum 15 Minutes)**

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

### **AGENDA**

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|----------|--|----------------|
| <b>1</b> | <b>Apologies for Absence (acceptance of any reasons offered)</b>   | <b>2 mins</b>  |
| <b>2</b> | <b>Declaration of Interest and Dispensations granted since last meeting</b>  | <b>2 mins</b>  |
| <b>3</b> | <b>Approve Minutes of last Parish Council meeting held on the 13<sup>th</sup> June and 27<sup>th</sup> June 2018</b> | <b>5 mins</b>  |
| <b>4</b> | <b>Matters arising</b>   | <b>5 mins</b>  |
| <b>5</b> | <b>Reports</b>   | <b>10 Mins</b> |
| 5.1      | PCSO   |                |
| 5.2      | County Councillor P Ham  |                |
| 5.3      | District Councillors P Ham & A Townsend  |                |
| 5.4      | Councillors – details of meetings attended this month  |                |
| <b>6</b> | <b>Planning</b>  | <b>15 mins</b> |
| 6.1      | Decisions on Previous Applications   |                |
| 6.2      | Complaints received by the Planning Enforcement Team, Mendip District Council  |                |
| 6.3      | Present Applications<br>2018/1595/HSE – Single Storey Extension<br>16 Beacon View, Coleford, Radstock, BA3 5PE       |                |
| <b>7</b> | <b>BMX pump track Risk assessment for the pump track</b>   | <b>5 mins</b>  |
| <b>8</b> | <b>Highways including agree contractor for renovation of finger post signs</b>                                       | <b>5 mins</b>  |

<b>9</b>	<b>Post Office update</b>	<b>5 mins</b>							
<b>10</b>	<b>Update on Play areas:</b>	<b>15 Mins</b>							
10.1	Report from Play area working party by Cllr Turner								
10.2	Roman Way Play: <ul style="list-style-type: none"> <li>• Discuss &amp; agree new play equipment</li> <li>• Discuss &amp; agree replacement signage to show contact</li> </ul>								
10.3	Highbury – Discuss & agree to repair the side panel of the multi play								
10.4	Goodeaves Play – Update from suppliers regarding the splits in the timber								
10.5	Hard court repairs								
<b>11</b>	<b>Finance</b>	<b>10 mins</b>							
11.1	Income								
11.2	Bank Reconciliation								
11.3	Accounts approved for payments:								
	<table border="1"> <tr><td>Clerk expenses</td></tr> <tr><td>S J Hill – Grass cutting</td></tr> <tr><td>Wickstead Leisure Ltd</td></tr> <tr><td>Water 2 Business</td></tr> <tr><td>@ The Hub (For Dungeons &amp; Dragons Small Grant to cover hall hire)</td></tr> <tr><td>Rospa Play Safety - Annual inspection</td></tr> <tr><td>Glasdon – Plastic bags for dispensers</td></tr> </table>	Clerk expenses	S J Hill – Grass cutting	Wickstead Leisure Ltd	Water 2 Business	@ The Hub (For Dungeons & Dragons Small Grant to cover hall hire)	Rospa Play Safety - Annual inspection	Glasdon – Plastic bags for dispensers	
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<b>12</b>	<b>Environment report</b>	<b>10 Mins</b>							
12.1	Update on projects for Community Payback team Reports								
12.2	Review asset list – agree which Councillors will complete a physical check of each asset for each area								
12.3	Update on Grass cutting								
<b>13</b>	<b>Agree date for Cemetery Topple Test</b>	<b>5 Mins</b>							
<b>14</b>	<b>Review quotes and select Contractor for installation of new bins</b>	<b>5 Mins</b>							
<b>15</b>	<b>Discuss and agree Incident report form for Dog Fouling</b>	<b>5 Mins</b>							
<b>16</b>	<b>Meetings to attend / attended</b>	<b>5 Mins</b>							
<b>17</b>	<b>Report of any risks identified</b>	<b>5 Mins</b>							
<b>18</b>	<b>Correspondence</b>	<b>5 Mins</b>							
<b>19</b>	<b>Matters of Urgency – at the Chairman’s Discretion</b>	<b>5 mins</b>							
<b>20</b>	<b>Date of Next Meetings:</b>	<b>5 mins</b>							
	Wednesday 25 <sup>th</sup> July 2018                      Planning Meeting								
	Wednesday 8 <sup>th</sup> August 2018                      Parish Council Meeting								

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights