

# Parish Council of Coleford

---

Miss V Watts  
Clerk to the Council  
Tel: 07971 516916 / 01749 880428  
Email: [clerkcolefordsomerset@gmail.com](mailto:clerkcolefordsomerset@gmail.com)

Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

5<sup>th</sup> August 2021

## **Coleford Parish Council Meeting**

A Meeting of Coleford Parish Council will take place on **Wednesday 11<sup>th</sup> August 2021 at 7.00pm** at @ The Hub, Church Street. Everyone is welcome.

Signed

Miss Vickie Watts  
Clerk to the Council

## **AGENDA**

- 1. Public Forum**
- 2. Apologies for Absence (acceptance of any reasons offered)**
- 3. Declaration of Interest and Dispensations granted since last meeting**
- 4. Resignation / Co-option of Councillors**
- 5. Election of Vice Chairman**
- 6. Approve Minutes of Parish Council meetings held on the 14<sup>th</sup> July 2021**
- 7. Matters arising**
- 8. Reports**
  1. PCSO
  2. County Councillor
  3. District Councillors
- 9. Planning Applications**
- 10. Planning updates including enforcement issues**
- 11. Discuss and complete the Unitary matrix provided by Frome Town Council**

**12.Consider quotes for hedge cutting contract**

**13.Consider quote for cutting back the hedge at Coleford Playing Field**

**14.Discuss and agree tree work on Coleford Allotment**

**15.Highways including:**

1. Councillor updates
2. Report of any new issues to be reported
3. Respond to the Bus Back Better feedback request

**16.Finance**

1. Bank Reconciliation
2. Review Cemetery Fees
3. Discuss and review quote received from water supplier
4. Agree direct debit for LSJ Gardening Services
5. Accounts approved for payments:

**17.Consider quotes for setting up Parish Council email addresses for Councillors with associated security**

**18.Review annual inspection reports for Coleford Play areas and consider quotes for repair**

**19.Consider Review and Adoption of policies:**

1. Complaints procedure
2. Freedom of information publication scheme
3. Safeguarding Policy

**20.Discuss potential sites for Allotments**

**21.Consider and Approve Memorial application**

**22.Consider extending Highbury Playing Field Charity to include Coleford Playing Field**

**23.Decide how to mark the Queens Platinum Jubilee Central Weekend June 2022**

**24.Meetings to attend or attended**

**25.Correspondence**

**26.Matters of Urgency – at the Chairman’s Discretion**

**27.Date of Next Meetings:**

- 25<sup>th</sup> August 2021 – Planning meeting
- 8<sup>th</sup> September 2021 – Monthly meeting