

# Parish Council of Coleford

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Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

5<sup>th</sup> December 2019

## \*\*\*Public Meeting\*\*\*

A meeting of Coleford Parish Council will take place in the Meeting Room at @ **The Hub, Church Street** on **Wednesday the 11<sup>th</sup> December 2019** starting at 7pm

Signed

Miss Vickie Watts  
Clerk to the Council

### Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

### Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

### AGENDA

- |          |   |           |             |
|----------|---|-----------|-------------|
| <b>1</b> | <b>Apologies for Absence (acceptance of any reasons offered)</b>  | <b>2</b>  | <b>mins</b> |
| <b>2</b> | <b>Declaration of Interest and Dispensations granted since last meeting</b>   | <b>2</b>  | <b>mins</b> |
| <b>3</b> | <b>Approve Minutes of last Parish Council meeting held on the 13<sup>th</sup> November 2019</b>   | <b>5</b>  | <b>mins</b> |
| <b>4</b> | <b>Matters arising</b>  | <b>5</b>  | <b>mins</b> |
| <b>5</b> | <b>Reports</b>  | <b>10</b> | <b>mins</b> |
| 5.1      | PCSO  |           |             |
| 5.2      | County Councillor P Ham   |           |             |
| 5.3      | District Councillors  |           |             |
| 5.4      | Councillors – details of meetings attended this month   |           |             |
| <b>6</b> | <b>Planning</b>   | <b>10</b> | <b>mins</b> |
| 6.1      | Decisions on Previous Applications  |           |             |
| 6.2      | Complaints received by the Planning Enforcement Team, Mendip District Council   |           |             |
| 6.3      | Present Applications  |           |             |
| 6.3.1    | 2019/2825/HSE – Single storey rear extension, first floor extension and platform to raised garden. Woolstone House, Springers Hill, Coleford, BA3 5LN       |           |             |
|          | The council reserves the right to consider applications not listed on this agenda that have been received by the Parish Council after the agenda was issued |           |             |
| <b>7</b> | <b>Highways – Including:</b>  | <b>10</b> | <b>mins</b> |
| 7.1      | Cllr Townsend latest Highways report  |           |             |
| 7.2      | Item reported by Councillors  |           |             |
| 7.3      | Discuss and agree whether a grit bin should be installed at Mendip Vale   |           |             |

<b>8</b>	<b>Finance</b>	<b>20</b>	<b>mins</b>
8.1	Income		
8.2	Bank Reconciliation		
8.3	Discuss and consider Pay review for the Clerk		
8.4	Discuss and agree Precept for 2020/21		
8.5	Accounts approved for payments		
<b>9</b>	<b>Resolve that Coleford Parish Council meets the criteria for eligibility for General Power of Competence</b>	<b>5</b>	<b>mins</b>
<b>10</b>	<b>Discuss options for safe burial preparations at the Cemetery</b>	<b>10</b>	<b>mins</b>
<b>11</b>	<b>Discuss and consider quotes to remove picnic tables at Goodeaves play area and installation of concrete base for new picnic table</b>	<b>5</b>	<b>mins</b>
<b>12</b>	<b>Discuss, consider &amp; agree quotes for installation of defibrillator</b>	<b>5</b>	<b>mins</b>
<b>13</b>	<b>Agree action plan for installation:</b>	<b>10</b>	<b>mins</b>
	1. Youth shelter		
	2. Football posts at Coleford play area		
	3. Monohinge gate at Church Street footpath		
<b>14</b>	<b>Update on Coleford Parish Plan Questionnaire</b>	<b>5</b>	<b>mins</b>
<b>15</b>	<b>Update on Allotments at Orchard Close</b>	<b>5</b>	<b>mins</b>
<b>16</b>	<b>Update on VE Day event planning</b>	<b>5</b>	<b>mins</b>
<b>17</b>	<b>Agree meeting dates for 2020</b>		
<b>18</b>	<b>Meetings to attend / attended</b>	<b>5</b>	<b>mins</b>
<b>19</b>	<b>Report of any risks identified</b>	<b>5</b>	<b>mins</b>
<b>20</b>	<b>Correspondence</b>	<b>5</b>	<b>mins</b>
<b>21</b>	<b>Matters of Urgency – at the Chairman’s Discretion</b>	<b>5</b>	<b>mins</b>
<b>22</b>	<b>Date of Next Meetings:</b>		
	Wed 8 <sup>th</sup> January 2020	Parish Council meeting	
	Wed 22 <sup>nd</sup> January 2020	Planning Meeting	

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights