

# Parish Council of Coleford

---

Miss V Watts  
Clerk to the Council  
Tel: 07971 516916  
Email: [clerk@colefordsomerset.org](mailto:clerk@colefordsomerset.org)

Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

6<sup>th</sup> April 2017

## \*\*\*Public Notice\*\*\*

A meeting of Coleford Parish Council in the Meeting Room at Douglas Yates Court on **Wednesday 12<sup>th</sup> April 2017 starting at 7pm.**

Signed

Miss Vickie Watts  
Clerk to the Council

## Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

## Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

## AGENDA

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Apologies for Absence (acceptance of any reasons offered)</b>  | <b>2 mins</b>  |
| <b>2</b> | <b>Declaration of Interest and Dispensations granted since last meeting</b>   | <b>2 mins</b>  |
| <b>4</b> | <b>Approve Minutes of last Parish Council meeting held 8<sup>th</sup> March 2017</b>  | <b>5 mins</b>  |
| <b>5</b> | <b>Matters Arising</b>  | <b>10 mins</b> |
| <b>6</b> | <b>Councillor vacancy</b>   | <b>2 mins</b>  |
| <b>7</b> | <b>Reports</b>  | <b>15 mins</b> |
| 7.1      | PCSO  |                |
| 7.2      | County Councillor P Ham   |                |
| 7.3      | District Councillors P Ham & A Townsend   |                |
| 7.4      | Councillors – details of meetings attended this month   |                |
| <b>8</b> | <b>Planning</b>   | <b>15 mins</b> |
| 8.1      | Planning Applications   |                |
| 8.2      | Decisions on Previous Applications  |                |
| 8.3      | Complaints received by the Planning Enforcement Team, Mendip District Council   |                |
| 8.4      | Present Applications  |                |
| 8.4.1    | 2017/0597/LBC - Insertion of conservation rooflight within north roof slope and the creation of a door opening in screen wall (not boundary wall) at Hill Farm Lipyeate Coleford Radstock Somerset  |                |
| 8.4.2    | 2017/0596/FUL - Insertion of conservation rooflight within north roof slope and the creation of a door opening in screen wall (not boundary wall) at Hill Farm Lipyeate Coleford Radstock Somerset<br>Erection of an oak framed car port and workshop and detached timber greenhouse. |                |

<b>9</b>	<b>Urgent updates or reports on Highway and Footpath Issues</b>	<b>5 mins</b>			
<b>10</b>	<b>Finance</b>	<b>30 mins</b>			
10.1	Agree payments to Mendip Citizen Advice – last paid £1000 on 14/05/14				
10.2	Agree Clerks expenses and pay review				
10.3	Review & agree Cemetery fees & policy				
10.4	Review accounts for year-end 31 <sup>st</sup> March 2017				
10.5	Accounts approved for payment				
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Clerk expenses</td> </tr> <tr> <td>CAB 2 x payments for 2016 – 17 and 2017-18</td> </tr> <tr> <td>Glasdon UK Ltd – Plastic bags for dispenser</td> </tr> </table>	Clerk expenses	CAB 2 x payments for 2016 – 17 and 2017-18	Glasdon UK Ltd – Plastic bags for dispenser	
Clerk expenses					
CAB 2 x payments for 2016 – 17 and 2017-18					
Glasdon UK Ltd – Plastic bags for dispenser					
<b>11</b>	<b>Environment Committee Lead Councillor Report – Keith Evans</b>	<b>20 mins</b>			
11.1	Confirm order for street furniture				
11.2	Community Pay Back scheme				
11.3	Review Allotments at Coleford Playing Field				
11.4	Complaint re litter at Goodeaves Allotments				
<b>12</b>	<b>Update on the CAFC</b>	<b>5 mins</b>			
<b>13</b>	<b>Safety report for Coleford Playing Field play equipment</b>	<b>5 mins</b>			
<b>14</b>	<b>Agree supplier for annual play area safety inspections</b>	<b>5 mins</b>			
<b>15</b>	<b>Review Website</b>	<b>5 mins</b>			
<b>16</b>	<b>Agree date for NHS Health check</b>	<b>5 mins</b>			
<b>17</b>	<b>Progress report on BMX track</b>	<b>5 mins</b>			
<b>18</b>	<b>Meetings to attend</b>	<b>5 mins</b>			
<b>19</b>	<b>Report of any risks identified</b>	<b>5 mins</b>			
<b>20</b>	<b>Correspondence</b>	<b>10 mins</b>			
<b>21</b>	<b>Matters of Urgency – at the Chairman’s Discretion</b>	<b>5 mins</b>			
<b>22</b>	<b>Date of Next Meetings:</b>				
	Tuesday 25 <sup>th</sup> April 2017	<u>Annual Parish Meeting</u> & Planning Meeting			
	Wednesday 10 <sup>th</sup> May 2017	<u>Annual Parish Council Meeting</u> & Parish Council Meeting			

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights