

# Parish Council of Coleford

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Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

6<sup>th</sup> June 2019

## \*\*\*PUBLIC MEETING\*\*\*

Coleford Parish Council will take place in the Meeting Room at @ **The Hub, Church Street** on **Wednesday the 12<sup>th</sup> June 2019** starting at 7pm

Signed

Miss Vickie Watts  
Clerk to the Council

### Chairman's Announcements

The Chair will explain any housekeeping and evacuation procedures in the event of an emergency

### Public Forum Period (Maximum 15 Minutes)

The public will be given an opportunity to speak on any issue prior to the start of the meeting.

### AGENDA

- |          |  |                |
|----------|--|----------------|
| <b>1</b> | <b>Apologies for Absence (acceptance of any reasons offered)</b>   | <b>2 mins</b>  |
| <b>2</b> | <b>Declaration of Interest and Dispensations granted since last meeting</b>  | <b>2 mins</b>  |
| <b>3</b> | <b>Approve Minutes of last Parish Council meeting held on the 8<sup>th</sup> and 23<sup>rd</sup> May 2019</b>  | <b>5 mins</b>  |
| <b>4</b> | <b>Matters arising</b>   | <b>5 mins</b>  |
| <b>5</b> | <b>Reports</b>   | <b>10 mins</b> |
| 5.1      | PCSO   |                |
| 5.2      | County Councillor P Ham  |                |
| 5.3      | District Councillors   |                |
| 5.4      | Councillors – details of meetings attended this month  |                |
| <b>6</b> | <b>Planning</b>  | <b>10 mins</b> |
| 6.1      | Decisions on Previous Applications   |                |
| 6.2      | Complaints received by the Planning Enforcement Team, Mendip District Council  |                |
| 6.3      | Present Applications   |                |
| 6.3.1    | 2018/2348/HSE – Proposed construction of a new porch<br>Sunnyholm, 3 Highbury Street, Coleford, Radstock   |                |
| 6.3.2    | 2019/1314/HSE - Erection of side/rear extension following demolition of existing annexe and erection of detached double garage.<br>Magnolia 2 Tinkers Lane Newbury Frome Somerset BA11 3RG   |                |
| 6.3.3    | 2019/1161/OTS - Application for Outline Planning Permission with some matters reserved for the erection of 1no. agricultural workers dwelling and attached annexe with details of access.<br>Hillside Farm Newbury Hill Coleford Frome BA3 5RU |                |

The council reserves the right to consider applications not listed on this agenda that have been received by the Parish Council after the agenda was issued

<b>7</b>	<b>Highways – Including:</b>	<b>10 mins</b>					
7.1	Cllr Townsend latest Highways report						
7.2	Update on safety at Crossways Junction						
7.3	Resurfacing of Coleford Legion Car Park						
7.4	Winter gritting programme 2019/20						
<b>8</b>	<b>Finance</b>	<b>10 mins</b>					
8.1	Income – Electricity credit						
8.2	Bank Reconciliation						
8.3	Consider transferring funds into one saving account.						
8.4	Accounts approved for payments:						
	<table border="1"> <tr> <td>Clerk expenses</td> </tr> <tr> <td>KSS CRC Ltd – Payback team</td> </tr> <tr> <td>Cartridge Save Ltd – 2 x Toner</td> </tr> <tr> <td>Brenton Landscapes – Grass Cutting Inv 143/145/150/158/175</td> </tr> <tr> <td>@the Hub for annual hall hire</td> </tr> </table>	Clerk expenses	KSS CRC Ltd – Payback team	Cartridge Save Ltd – 2 x Toner	Brenton Landscapes – Grass Cutting Inv 143/145/150/158/175	@the Hub for annual hall hire	
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<b>9</b>	<b>Review and adopt the following policies:</b>	<b>10 mins</b>					
	1. Complaints procedure						
	2. Safeguarding						
	3. Social media						
<b>10</b>	<b>Consider quotes received for replacement of components for Fingerpost Signs</b>	<b>5 mins</b>					
<b>11</b>	<b>Update on condition of trees at the green at the entrance to Preachers Vale</b>	<b>5 mins</b>					
<b>12</b>	<b>Consider quote received for a second Defibrillator for the village</b>	<b>5 mins</b>					
<b>13</b>	<b>Discuss ground conditions in the Cemetery</b>	<b>5 mins</b>					
<b>14</b>	<b>Update on Allotments at Orchard Close</b>	<b>5 mins</b>					
<b>15</b>	<b>Play areas:</b>	<b>10 mins</b>					
15.1	Update on basketball hoop installation / Consider quotes for new hoop at the hard court						
15.2	Consider and decide on quotes received to repair timber of junior swings at Coleford play area						
15.3	Consider request from CAFC to review condition of the playing surface at Highbury Playing Field						
<b>16</b>	<b>Meetings to attend / attended</b>	<b>5 mins</b>					
<b>17</b>	<b>Report of any risks identified</b>	<b>5 mins</b>					
<b>18</b>	<b>Correspondence</b>	<b>5 mins</b>					
<b>19</b>	<b>Matters of Urgency – at the Chairman’s Discretion</b>	<b>5 mins</b>					
<b>20</b>	<b>Date of Next Meetings:</b>						
	Wednesday 26 <sup>th</sup> June 2019	Planning meeting and Annual Meeting of the Parish & Planning Meeting					
	Wednesday 12 <sup>th</sup> July 2019	Parish Council meeting					

Members are reminded that the Council has a general duty to consider the matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights