

Parish Council of Coleford

Miss V Watts
Clerk to the Council
Tel: 07971 516916 / 01749 880428
Email: clerk@colefordsomerset.org

Gallant Hill Farm
Foxcote
Radstock
BA3 5YB

Minutes of the Parish Council Meeting held on Wednesday 12th July 2017

Present

Cllr P Ham (Chairman)
Cllr Townsend, Pearce, Turner, Fisher, Neesam, Banks, Talbot, Littlechild and Evans.

There were 10 members of the public present – all interested in planning application 2017/0600/FUL - Crossway Garage Anchor Road Coleford Frome BA3 5PG for the demolition of existing garage building and development of proposed convenience store and 2 dwelling houses with associated external works.

PF The Chairman agreed to hear all interested parties comments and views at the start of the meeting before full Council considering the application.

2 emails had been received:

1. The first stated that the greatest need within the village was for housing rather than a third convenience store
2. The second raised concern over the fact that the application was not from the local Co-op group but the nationwide Co-op group. This would threaten the viability of our local Co-op store.

It was noted that a letter had been sent to residents of the Coleford by the Radstock Co-operative Society which outlined:

- There is not enough expenditure in the village to support an additional shop – put at risk existing shops both Radstock Co-op and L & F Jones and hence the loss of the post office.
- Servicing – the site cannot accommodate standard sized delivery vehicles. Even 10.35m lorries would have to use the full width of Anchor Road to enter and leave the site. This is at the junction with Beacon View which is the only entrance to a large housing estate. Onsite reversing is in the public car park and across the only pedestrian route. It is extremely tight.
- Car parking is insufficient and no allowance given for staff parking. Lorry would have to cross the disabled driver space.
- Noise and disturbance – the shop is open until 11pm giving rises to noises (engine noises, car doors and conversations) in car park, late at night. Cash machines will be accessible all night. Out of hours deliveries and noise from refrigerated lorries. None of this has been taken into account in the noise assessment which only assesses air conditioning and refrigeration noise.
- Lighting would cause disturbance – particularly that in the service yard.
- Tree Plan appears to have omitted some of the trees on the adjacent property to the east. This would involve work in tree protection area of tree belonging to this property.

Members of the public added:

1. Would cars visiting the store be parking on the highway block the access to their property?
2. The owner of The Shires is really concerned over the location of the air conditioning plant and found the information within the reports provided confusing. The site for the bin storage is next to the bedroom windows of her home and she is concerned that the noise generated

by the bin collections will be disruptive to her family. She also felt strongly that the opening hours were excessive and would just cause people loitering.

3. A resident who lived opposite the proposed site also stated that the 6am to 11pm was ridiculous and not required, they believed the hours of the existing Co-op is sufficient. They also expressed concern regarding the large lorries accessing the site not only in the village but on the roads into the village.

The Chair thanked everyone for their comments and said that the Council would now consider the application. Members of the public were welcome to stay however they would not be allowed to speak whilst it was being discussed, although they were welcome to stay and listen.

1 Apologies for Absence (acceptance of any reasons offered)

Cllr Gurd, Cllr Conn and PCSO Mike Storey sent apologies which were accepted by the Chair.

2 Declaration of Interest and Dispensations granted since last meeting

The Clerk completed a request for dispensation for:

- 2.1 The Councillors present that were Co-operative loyalty card holders namely Cllrs Banks, March, Neesam, Turner, Evans and Fisher to allow them to discuss and vote on the following planning applications.

2017/0600/FUL - Crossway Garage Anchor Road Coleford Frome BA3 5PG
Demolition of existing garage building and development of proposed convenience store and 2 dwelling houses with associated external works

- 2.2 All Councillors present (Cllrs Banks, March, Townsend, Neesam, Turner, Evans, Pearce, Ham, Fisher, Talbot, and Littlechild) by the nature of the them being Parish Councillors have an interest in the following application where the Parish Council is the applicant:

2017/1570/FUL - Highbury Playing Fields Off Newbury Lane Coleford Radstock BA3
Construction of a new access off Newbury Lane onto playing field.

Both dispensations for 2.1 and 2.2 above were granted because without; the Council business would be impeded which would be detrimental to the persons living within the Parish. Both requests were signed and dated by all the relevant Councillors and the Clerk.

The Chairman decided to continue with the planning applications so that the members of the public could be present without having to wait.

3 Present Applications

- 3.1 2017/0600/FUL - Crossway Garage Anchor Road Coleford Frome BA3 5PG
Demolition of existing garage building and development of proposed convenience store and 2 dwelling houses with associated external works

All Councillor had had an opportunity to consider the application and plans prior to the discussion. Cllr Turner mentioned that within the application there was reference to a photograph from the book Coleford as Twere, however the reference was inaccurate and related to a completely different location. Cllr Evans raised concern regarding land contamination but Cllr Banks stated that a certificate of decontamination had been completed for the site. There was mention that a Pharmacy was to be included within the store which needed investigation. The village does not need two pharmacies.

All Councillors agreed that:

1. The roads into the village are not suitable for the large delivery lorries and there is a concern over the lorries reversing into the site to unload.
2. There is a question as to whether there is sufficient parking bays when taking into account the members of staff driving to work plus the shoppers.
3. A sequential test is required to establish if there is a need for a further convenience store.

4. There is concern over the noise generated from:
 - The cars using the parking bays,
 - The air conditioning units and
 - The removal of refuge
5. The position of the air conditioning unit is inappropriate taking into consideration the location of the neighbouring house; whose bedrooms are immediately adjacent to the proposed site.
6. The site has been identified by the Parish Council as a preferred location for housing as part of the Consultation process for the Local Plan Part II.
7. The proposed opening hours of 6am to 11pm are excessive and will cause disruption to neighbouring properties.
8. The lighting of the site is a concern and is likely to cause disruption to neighbouring properties.

VW

After discussion it was proposed by Cllr Talbot that the application be refused for reasons 1 – 8 noted above, which was seconded by Cllr Turner.

Vote: 9 For, 0 Against, 2 Abstained. (Due to being District Councillors)

All members of the public left the meeting.

- 3.2 2017/1596/LBC - The Mill House Mill Lane Coleford Frome BA3 5LR
Single glazing to be replaced with double glazed units, additional window on rear elevation, removal of glazing bars on two windows on rear elevation and removal of partition wall on first floor
 All Councillors had considered the applications prior to the discussions. It was proposed by Cllr Littlechild that the decision should be left to the listed building officer, which was seconded by Cllr Fisher

VW

Vote: 9 For, 0 Against, 2 Abstained. (Due to being District Councillors)

- 3.3 2017/1570/FUL - Highbury Playing Fields Off Newbury Lane Coleford Radstock BA3
Construction of a new access off Newbury Lane onto playing field.
 As this is the application submitted by the Parish Council all Councillors were fully aware of the detail of the application. It was proposed by Cllr Evan that the applications should be approved which was seconded by Cllr Talbot.

VW

Vote: 9 For, 0 Against, 2 Abstained. (Due to being District Councillors)

3 **Approve minutes of the last Parish Council Meeting an Annual meeting of the Parish Council held on 14th June 2017**

The minutes had been circulated to all Councillors prior to the meeting. Councillors agreed that the minutes for the monthly meeting held on the 14th June 2017 accurately reflected the discussions and decisions made so were duly signed by the Chair.

Vote: 11 For, 0 Against, 0 Abstained.

4 **Matters arising.**

All matters arising have been completed or will be discussed within the agenda apart from:

- A complaint had been reported prior to the last meeting that the High Street in Lower Coleford needing the street cleaner to visit. Two emails had been sent to Id Verde asking that the street be cleaned but it had not been completed. This had been followed up with an email to Julie Jackson who confirmed that she would follow this up.
- Balance Sheet for the Playing Field for the Charity Commission need to be uploaded – this cannot be done until August 2017.
- The Cemetery policy and Memorial testing to be adjourned until next month. Cllr Ham reported that there had been a complaint about flower going missing from the Cemetery. Cllr Turner felt that this was likely to be deer which have been a problem of late. The Clerk to provide the list of plants which the deer are unlikely to eat.
- Review the Parish Plan – Agenda
- Cllr Turner will complete the inspection of the area at Goodeaves where the dog waste bin is to be sited to ensure that there are no cables in the way.

VW

VW

Ag/VW

VW

Ag

VW

- All Councillors agreed that the vacant allotment should be offered to the lady from Holcombe as there had been no Coleford residents forthcoming over the past 6 months.
- The Tennis net had been put up but both had been vandalised with 3 days. One has been reinstalled and the other requires repair before it can be put back up. There had been reports of anti-social behaviour, with youths riding around the village on motorbikes. They have also been spotted entering the field on the left as you leave the village heading towards Vobster. Concern was raised that residents rang the Police to complain about the noise of the motorbikes racing past their house only to be told that they needed to take up their complaint with the Environmental Health team. The Clerk will report to the PCSO.
- Cllr Gurd had provided quotes for the replacement of the notice board at Underhill. The Council discussed the pros and cons but agreed that they would go with the more expensive quote for £175 for the Cedar shingles roofing,

VW

VW

Vote: 11 For, 0 Against, 0 Abstained.

5 Reports

5.1 PCSO report – The following report had been circulated to all Councillors for June:

- Criminal Damage – 6
- Dwelling Burglary- 0
- Non Dwelling Burglary – 0
- Theft from a vehicle – 3
- Theft of a vehicle – 0
- Anti-social behavior – 13

The beat team have been made aware of nuisance parking in Holcombe around the junction of Common Lane & Holcombe Hill. Patrols will be continued and dealt with appropriately.

The latest PACT meeting was held on the 11th May at Rode, and priorities were agreed by members of the public who attended.

Anti-social behavior within our rural villages - Anti-social behavior affects and hurts our communities. In the last three month period ASB has decreased but our rural villages would like this made a PACT priority to keep this decrease as a trend.

5.2 Somerset County Council report – County Cllr Ham reported that the new Council is settling down after the election. He confirmed that he is involved in the following.

- Policy and place Scrutiny
- HR and policy group
- Corporate Parent group
- Somerset Quarries group
- Somerset Rivers Authority Scrutiny and
- Saxonvale development group.

At Policy and place he discussed the proposed route of the new spur A358 road to link with M5 south of Taunton and the lack of proper consultation in regard. They looked at new revamped Registration service including the service SCC provide in North Somerset and that it has disposed of several old buildings and made the service cost effective. They also had a very interesting presentation from Devon and Somerset Trading Standards and to note the enormous work load they deal with. They looked at performance data from the last quarter of last year which showed 7 million overspend, not so bad when you consider total spend is over 300 million.

The corporate parent group is responsible for the 500 plus in children in our care. Cllr Ham explained that they are referred to as our looked after children. There are several strands within the group i.e. Education, Health and Wellbeing, Further education, work and self-living and Family support. Cllr Ham will be a Governor of the virtual school and be involved with the education side.

Regards to Quarries there is the ongoing Halecombe deepening of the quarry, Wainwrights want to build and operate three new tip areas on the boundary of the quarry and Torr to bring forward a phase of the restoration plan at part of the works.

Cllr Ham has had two business meetings regarding the development of Saxonvale in Frome, this is a very complicated situation, and one that has been around for at least twenty years.

Cllr Ham has also been involved with highway issues.

- 5.3 Mendip District Council report – District Cllr Townsend reported that Cabinet met on 10th July. We endorsed the Somerset Growth Plan and Mendip Economic Development Strategy with the aim of providing a supportive environment for economic development. A strong plea was made for a University of Somerset to benefit our area. Also approved was an updated Empty Homes Strategy – we are all encouraged to identify such properties. It has also been agreed that the Scrutiny team will, in the future become more proactive and looking at specific issues of concern.

There will be some reallocation of Councillors to boards and committees over the coming weeks

Glastonbury festival appears to have run very smoothly.

Devon and Somerset Fire service have been investigating the issue of cladding within the area. There are 139 high rise buildings in the area with 63 visited as at the end of June with none being of significant concern. Mendip District Council has no social housing or high rise buildings.

Cllrs Ham and Townsend were the Member's representative on the new Mendip DC Members and Officers Development Group. This innovative body has been established to promote a joint training and development programme for Councillors and Staff together.

Cllrs Ham and Townsend attended a meeting of the Wainwright's Quarry Liaison Group where the Quarry announced the submission of their comprehensive response to all the issues raised by County in response to their application last year for three new tips. These are required to allow the Quarry to continue operations until 2042. A public presentation will be made in Stoke St Michael Memorial Hall.

- 5.4 Mendip District Council report – District Cllr Ham reported that it has been a very busy month at MDC. Transformation has taken off, investment portfolio have been very bullish and have bid on several properties after hours of due diligence to provide bids we are comfortable with, the competition is strong. The market place is not what you would believe and who you think are owners are not! We have taken officer and member training to new level with the new formed group setting the agenda.

Fly tipping, waste, waste collection are all topics that came out of meetings with Id Verde including Gypsy Lane, Frome town centre and Coleford. All these areas will be monitored closely over the next three months.

Cllr Ham reported that the annual leisure report from Fusion Leisure had been received, which shows participation up, investment higher than promised and a good safety record.

Cllr Ham attended the CAB annual meeting last week which provided an excellent annual report. Coleford got mentioned several times and thanked in public for our donation. The evening celebrated the work of volunteers with a speech from the High Sheriff of Somerset Mrs Anne Maw.

Cllr Ham also met with Mr Alan Sandall the divisional leader for the scouts regards moving forward with SCC and the long leases required by @ the Hub and Coleford Scouts.

He confirmed that he has also had meetings around the Moorlands site at Glastonbury, Wells rugby club development and planning applications. There are lots of planning application work this month and a lot in the pipeline.

5.5 Meetings attended

Councillor Ham attended the following meetings:

As Somerset County Councillor:

07/06/17 Meeting of Saxonvale Development Group FT Council
13/06/17 Scrutiny Policy and Place meeting
20/06/17 Corporate Parent Group Training am
20/06/17 Corporate Parent Group Meeting pm
04/07/17 Whatley Quarry Liaison Meeting
11/07/17 Corporal Parent Group

As Mendip District Councillor:

06/06/17 Meeting with Glastonbury Torr Council ref Torr Leisure
07/06/17 Planning group meeting ref: Torr centres
12/06/17 Planning meeting in Stoke St Michael
13/06/17 Pheonix Board Meeting MDC
14/06/17 Pheonix Board Meeting MDC
15/16/17 Moorlands Traveller site panel meeting
15/06/17 Stoke St Michael Parish Council meeting
16/06/17 Meeting ref The Pines Gypsy Lane ref: Conditions for sale.
19/06/17 Changing places
19/06/17 Planning meeting
26/06/17 Scrutiny meeting
26/06/17 CAMG assets meeting
29/06/17 Leisure Board Annual report meeting
29/06/17 Id Verde /FTC meeting ref Street Cleaning
04/07/17 Holcombe Parish Council
06/07/17 Transformation portfolio meeting
06/07/17 Member and officer development meeting
06/07/17 Changing places meeting
07/07/17 CAB Annual meeting with Anne Maw (High Sheriff of Somerset)
10/07/17 Pheonix group meeting
10/07/17 Cabinet

As Coleford Parish Councillor:

28/06/17 Hub meeting
30/06/17 Met with area Scouts leader Alan Sandell ref: Lease's of Old School Buildings.

District Cllr Townsend attended the following meetings:

15-6 Stoke St Michael Parish Council
19-6 Leigh on Mendip Parish Council
20-6 Visit to Pilton Festival site with Licensing Board
26-6 Meeting with MDC Planning
26-6 MDC Scrutiny Board
28-6 Hub Committee Meeting
4-6 Holcombe Parish Council
5-6 Meeting with Somerset Highways
6-6 Meeting with MDC Planning
6-6 MDC Member and Officer Development Group
6-6 Wainwrights Quarry Liaison meeting
7-6 Meet with Chairman at Highbury Playing Field to set up Tennis Nets
10-6 MDC Cabinet
11-6 Meet with Community Payback team and re-set tennis nets

6 Planning applications

6.1 Decisions on Previous Applications

2017/0044/VRC – 2 Hillside, Church Street, Coleford, BA3 5NE
Application for variation of condition 2 (Drawing) von planning consent 2014/0859/HSE to incorporate a stepped side access to the side of the extension, timber decking to the side of the

extension, a service hatch to the side of the extension and minor alterations to the side and rear elevations including the removal of two rear windows and change from bi folding doors to sliding doors on the side elevation.

Mendip District Council approved with conditions

2017/1247/AGB – Wheal Friendly, Ham Hill, Coleford, BA3 5QD
Prior notification for the erection of general purpose agricultural building
Mendip District Council decided that planning permission is required

6.2 Complaints received by the Planning Enforcement Team, Mendip District Council

It was noted that Dave Woodridge has met with Mr Ching who has given an undertaking to clear the scrap metal from the site.

7 Finance

7.1 Bank reconciliation

This will be adjourned to be checked at the Finance working party finance review.

VW

7.2 First Quarter Budget review

This will be adjourned to allow the Finance working party to review and bring their findings to the next meeting. Agenda item.

VW/AC/
AT/Ag

7.3 Butterfly bank request for £150 towards tools

Cllr Conn had requested that some useful hand tools namely slashers and loppers to help with the ongoing maintenance of the Butterfly Bank. These can be bought for approximately £30 each. A budget of £150 would enable purchase of 3 slashers, 1 set of bypass loppers (for soft material), plus a sharpening stone, safety gloves and goggles.

After discussion it was proposed by Cllr Evans and seconded by Cllr Townsend that the abovementioned items be purchased up to the value of £150.

AC

Vote: 11 For, 0 Against, 0 Abstained.

7.4 Accounts Approved for Payment

The following payments were read out.

Clerk expenses	£83.56
MDC – Pre App Fee for BMX Pump Track	£75.00
Blake Training Ltd – Strimmer training (50% of costs)	£78.00
SJH Services – Grass cutting	£679.44
Water 2 Business – Changing rooms water rates	£156.69
Fosseway Fencing	£285.65

Cheques were signed by Cllr Ham, Townsend and the Clerk

Vote: 11 For, 0 Against, 0 Abstained.

8 Reports on Highway and Footpath Issues to include:

8.1 Lead Councillor Report – Chris Pearce

The handover from Cllr Townsend to Cllr Pearce had been complete. Cllr Pearce had been provided with the policy manual and was interested to see that ongoing maintenance was being squeezed as a result of budget cuts. For example gully maintenance is now being carried out 2 yearly however they will respond to emergency situations.

Ag

Cllr Pearce was encouraged by the positive attitude of the Highways team and their regular inspections and how they expedite their repairs.

8.2 Outstanding Issues

- Cllr Ham reported that the subsidence which he had reported directly has already been repaired.
- The deterioration of the drainage branch line trench on the Vobster / Coleford road has been reported.

8.3 Items Reported by Councillors

Cllr Banks proposed a vote of thanks to Cllr Townsend for dealing with the highways issues over the last few years.

The grit in many of the yellow grit bins is solid and needs to be broken up. This could be a job for the Community Pay back team. KE

Cllr Pearce will be undertaking a review of the finger post signs around the village to ascertain which require repair and painting. This will be an agenda item for next month. Ag

9 **Discuss cutting of the Cemetery hedge**

Cllr Turner and Ham explained that the Parish Council is currently cutting the hedge at the front of the Cemetery which borders the road and the inside of the border hedge on the right hand side on an annual basis. Over recent years the neighbour, Mrs Baker has been ensuring that her son cuts the border hedge on a regular basis and this often highlights that our annual cut is not sufficient and looks untidy by comparison.

It was proposed by Cllr Ham that both hedges should be cut twice a year. Cllr Turner will seek a quote from our current contractor for review and decision at the July planning meeting (if there is one) CT Ag

10 **Progress report on BMX track including arranging public meeting**

Cllr Gurd reported that although out of the country he had been in regular contact with the Clerk, Colin and in some cases Andy, sharing most details of what he has been up to out here with respect to fund raising for the BMX Pump track, getting quotations for the second entrance to the Playing Field, discussing with the two contenders for construction of the Pump Track and talking with Phil Horler of CRG and Benny Noble the band member of Deaf Horse who have been asked to take charge of organizing a) the Music Gig at the RBL and hopefully b) the BBQ at the Kings Head, sometime this summer.

Cllr Gurd has had two quotations for the Entrance to the Playing Field. These have not yet been circulated for discussion as one of the quotations is not quite complete in as far as it does not include fitting of the kerbs as required on the plans.

Cllr Gurd invited suggestions as to contractors for this work. Steve Burdett and Trevor Wilkens have already been approached.

The plans for the Second Entrance and those plans will be before you this evening. The MDC Planner seemed happy with the information provided so let's hope for the best.

We will now need details of what aggregate / materials (as previously discussed), we can hope for / rely on, from the Quarries.

With respect to Fund raising on the Sky Dive, Cllr Gurd has guaranteed money in our account, of £340 so far, our Chairman has sponsored £1 per foot and Royston Fuller donated £100 so we are well over £500 so far. Cllr Gurd is funding the jump as his donation which is £250 plus the travel etc. Donations so far have been mainly due to family and friends etc. Please can everyone in the council spread the word for sponsorship to their friends? The BMX Pump Track will really help our youngsters, to give them a facility to let off steam, to integrate, to compete and form friendships which should all go towards reducing this every present and unfortunate small element of ASB which has reared its head in our village in the past.

Following the piece in the MSN Journal, Cllr Gurd has been in contact with the Journal to help get some posters made up. Cllr Gurd will complete a door to door campaign to raise sponsorship and awareness within the village. Any further ideas for money raising would be gratefully received.

Cllr Gurd suggested that a Village meeting be held to spread the word to the parents and children, similar to the meeting we held about 2 years ago. It was agreed that a meeting could be held on preferably the 27th July or the 24th July to be held at the Hub. It was asked if it was possible to get a designer to attend but Cllr Turner felt that this would not be possible as the contract has not yet been awarded and the representatives were not local. Once date agreed with Cllr Gurd the meeting needs to be publicised by all Councillors, Facebook will be used and notices displayed.

TG/VW

ALL
VW

11 Environment Report – Keith Evans

11.1 Community Pay Back scheme

The team came out for their first visit on Tuesday the 11th July. The weather was forecast to be unsettled so it was agreed that they would focus on cleaning the changing rooms, litter picking the Highbury playing field and sweeping the hard courts.

Cllr Evans opened up the changing rooms and said that there was an overwhelming smell coming from the damp and mouldy showers. The Changing rooms were untidy and the two bins were both over half full.

Cllr Turner had inspected the site this morning and said that the showers and the changing rooms generally were much improved. However he raised the following points:

- There is still rubbish between the old and new shed which CAFC need to have removed. TG
- The rubbish collected by the Community Pay back team has been put next to the rubbish bin at the hard court. Clerk to speak with Charles or Wags at Id Verde or Julie Jackson to arrange collection of additional rubbish after such projects are undertaken. VW
- The area by the skittle alley is overgrown and could be cleared by the Community Pay Back team KE
- The alley between the rear of the changing room and the neighbouring house is overgrown and requires inspection which Cllr Ham agreed to do. PH
- Cllr Turner was concerned that the low fence which should edge the parking bays adjacent to the hard courts had still not been replaced. The Chair confirmed that Noel House who was the successful in winning the contract will be completing the job imminently. Continue to pressure for completion. VW

Cllr Townsend proposed that a letter of thanks should be written to the Community Pay Back team to thank them for the work undertaken on their first visit. VW

Cllr Evans and the Environment team are to complete the spreadsheet provided by the Clerk to list and prioritise the jobs that the Community Payback Team will complete, including specifying what materials are required and who will be sourcing them. This must be completed prior to the next visit by the team and should include jobs appropriate for wet weather days.

The team will be attending on the first Tuesday of each month from now until Christmas. VW

11.2 Agree locations for new street furniture & dog waste bin at Rope Walk

Cllr Evans reported that:

- Lawrence Road Grit bin needs replacing
- Preachers Vale top needs replacing or new bin.
- Highbury Street litter bin and dog bag dispenser both ok
- Outside Jones pipe litter bin to be removed bench needs sanding down and re sealing.
- Beacon View green two benches which are ok.
- Mendip Vale grit bin near No 98 split lid and rubbish in it.
- Mendip Vale next to No 46 has been moved and is in front of the substation where it will have to be moved again.
- Beacon View Grit bin next to 52 all ok.
- Farley Dell Litter bin has no latch and Grit bin needs cleaning out bin ok.

- Farley Dell next to 27 Grit bin all ok.
- Lay by at the end of the village litter bin needs to be replaced, bench needs cleaning and pipe needs removing.
- Playing field litter bin near hard court latch missing, 4 benches ok
- Pipe in under 9's needs removing, litter bin is ok
- Dog bin at Goodeaves to be moved, litter bin appears to be stuck locked needs to be replaced.
- Litter bin at Goodeaves play area empty and ok.
- Careys Mead Grit bin is ok but needs cleaning out and re-salting.
- Church Street gardens litter bin latch missing, bench ok pipes planted up.
- Grit bin next to Douglas Yates is split on surface could do with replacing, bench replace?
- Church hall Grit bin needs to be emptied and replaced and bench also to be replaced.
- Underhill Grit bin all ok just needs moving to near the bench. Litter bin fully working.
- Lower playing field litter bin needs to be replaced, 2 old single benches, 1 ordinary bench, 1 memorial bench.

Actions to be completed:

Grit bins to be replaced:- Lawrence Road, Mendip Vale near 98 , next to Douglas Yates Ct, next to Church Hall.

Cllr Evans suggested that it might be best to obtain some large paving slabs to put under the grit bins to make sure they are all stable.

Litter bins to be replaced: - Bottom end of Farley Dell, In layby near bus stop at end of village, by bus stop at Goodeaves, Lower playing Field, playing field by hard court.

Pipe bins to be removed; - Outside Jones, layby at end of village, In under 9s playing area, Lower playing field.

Other Actions required: - Bench outside Jones needs sand down and varnish.

- Grit bin next to 46 Mendip Vale needs moving out of the way of the sub- station.
- Hawthorn etc next to bus stop in lay by needs trimming right back cannot see up the road for the buses.
- Could pay back clean the litter bin and signs at the under 9s play area?
- Careys Mead grit bin needs to be emptied and re-salting.
- Grit bin at Underhill needs to be moved.
- Could put new bench at Preachers Vale to replace single benches and also replace the bench next to Douglas Yates?
- Litter bin if any spares near benches on Beacon View green and also next to memorial bench.

VW

The Clerk will contact Julie Jackson to ascertain procedure for ensuring that rubbish generated from completed projects is collected without delay.

The litter bins are still down the side of the electricity sub-station at Macintosh View. The Clerk has contacted Aster and offered to take them for small fee.

Could pay back clear the area near the Church hall when bench removed level ground ready for new bins and bench?

VW

Cllr Evans reported that 15 Mendip Vale is still empty with lots of rubbish all around. The Clerk to report to MDC Empty Home Officer.

KE/JN/
PH

It was agreed that Cllr Evans and the Environmental team would work with Cllr Ham to ensure that progress was made on the above points raised.

- 11.3 Relocation of dog waste bin at Goodeaves
 Cllr Turner to complete the test to establish if cables are under the ground of the proposed site for the dog waste bin which is adjacent to the litter bin, the other side of the bus shelter. Once it has been determined if the site is safe then Noel House should be informed to move the dog waster bin at the earliest opportunity. VW
- 12 Agree prizes for Dog Fouling signage competition (Bishop Henderson School)**
 Cllr Townsend confirmed that despite several attempts to set up a meeting there has been no feedback, in particular no news regarding the competition to design dog fouling signs. It was agreed that WHS book tokens of £10 for the winner and £5 for the runner up in both KS1 and KS2. Cllr Townsend will make one final attempt to get this organised for this term. AT
- Cllr Turner found a large sign in his garage which specified ‘No dogs’ and could be placed at the bottom gate in the corner of Highbury Playing field. This will be passed to Cllr Gurd to erect. TG
- 13 Agree Safeguarding policy**
 All Councillors agreed that the policy provided by Cllr Conn should be adopted with Cllr Ham as the specified Safeguarding officer. It was proposed by Cllr Townsend and Seconded by Cllr Fisher that the policy be adopted. VW
- Vote: 11 For, 0 Against, 0 Abstained.*
- 14 Meetings to attend**
 The BMX Pump Track – date will be either the 27th July or the 24th July at the Hub - TBC
 PACT meeting – 19th September
 Butterfly bank Summer Maintenance day – 23rd July from 10am to 12.30pm
 Butterfly bank Summer event for youngsters – 22nd August 2pm til 4pm
 This is a planned joint event with the new Coleford Woodcraft Folk Group. (To include some clearance to encourage seed setting, as per the Work Programme)
- 15 Report of any risks identified**
 The hedge along the footpath which passes alongside the Highbury car park is overgrown. Clerk to request it be cut back. VW
- The Telephone box at Careys Mead is an eyesore. Cllr Ham said that he had seen painting work being undertaken in neighbouring villages. Clerk to chase up BT VW
- The hedge on Anchor Road is partially obstructing the pavement – Cllr Turner to confirm the address. The Clerk will then write to the land owner to request it be cut back. CT
 VW
- The hedge on Church Street requires cutting back. The Clerk will write to the land owner to request it be cut back. VW
- 16 Correspondence**
 - Request from MDC for the Gypsy & Travellers Count as of 13/07/17. Please notify any sightings on that day to the Clerk. VW
 The following items were circulated within the monthly reading pack:
 - Connecting Devon and Somerset update
 - Devon and Somerset Trading Standards
 - CAB annual report
 - Fusion Lifestyle annual report
 - Transformation update
 - Policies and Place Scrutiny Committee
 - M5 Taunton to Southfields
 - CPRE Newsletter
 - Clerks and Council Newsletter

17 Matters of Urgency – at the Chairman’s Discretion
There were none.

18 Date of Next Meetings:
Tuesday 25th July 2017 Planning Meeting
Wednesday 9th August 2017 Parish Council Meeting