

Parish Council of Coleford

Miss V Watts
Clerk to the Council
Tel: 07971 516916 / 01749 880428
Email: clerk@colefordsomerset.org

Gallant Hill Farm
Foxcote
Radstock
BA3 5YB

Minutes of the Parish Council Meeting held on Wednesday 11th October 2017

Present

Cllr P Ham (Chairman)
Cllr Townsend, Pearce, Turner, Talbot, Gurd, Conn, Fisher, Banks and Evans.
There were 0 members of the public present.

PF Public Forum

- 1 The Clerk had been asked to raise the fact that the Street Cleaning machine has not visited the lower part of Coleford, which was now overdue. Clerk to liaise with Cllr Neesam and contact Julie Jackson to establish when it will be done. VW JN
- 2 Cllr Littlechild had reported that a user of the Goodeaves play area is allowing their dog to run loose whilst children are playing in the park. The Clerk will inspect the park to see if a No Dogs notice is currently in situ and if not then one will need to be purchased. VW
- 3 Cllr Pearce said that there had been a report of a hole being cut into stock fencing to allow access for a dog at the point of a stile. This had been reported to the PCSO.
- 4 An email had been received to say that:
 1. The grass area at Underhill has been trampled by cows which had left holes in the turf. The residents had tried to fill the holes but had run out of soil and were seeking suggestions from the Council. Cllr Ham suggested that they might approach Mr Ivor Harris who may have some top soil they could use. VW
 2. The grass cutter has not brushed the steps at Underhill properly but used a blower and then put the leaves onto the neighbouring garden. The Clerk will liaise with the grass cutter. VW
- 5 Cllr Townsend said that the Housing Needs working party had met and reviewed the questionnaire which had been provided by Mendip. Comments had been submitted and the group now await the re-issue of the final draft questionnaire, which will have taken into account the points raised by the Working Party.
- 6 Cllr Gurd raised concern over the Japanese Knotweed which is now well established at the property opposite the Eagle Inn. Cllr Turner advised that this was on land owned by Mr Paul Drescher. The Clerk to pass the name onto Sarana Osman who is the Contaminated Land Officer at Mendip DC. VW

1 **Apologies for Absence (acceptance of any reasons offered)**
Cllr Littlechild, March and Neesam sent apologies which were accepted by the Chair.

2 **Declaration of Interest and Dispensations granted since last meeting**
Cllrs Gurd declared an interest in the discussion to select the preferred contractor for the BMX pump track.

3 **Approve minutes of the last Parish Council Meeting held on 13th September & 4th October 2017**
Both sets of minutes had been circulated to all Councillors prior to the meeting. It was agreed that the minutes accurately reflected the discussions and decisions made so were duly signed by the Chair.
Vote: 10 For, 0 Against, 0 Abstained.

4 Matters arising

- 1 Cllr Pearce confirmed he had inspected the footpath between Church Street and Careys Mead which was reported to be pitted and broken. He felt that at present it did not require re-paving.
- 2 At the last meeting Philip Horler of CRG asked:
 1. If they could have an outside electricity point installed at the hard court? After investigation it was felt that the logistics of getting it installed and cost involved in trenching the power line to the lamp pole, (as there is no facility for drawing an additional power line through the existing conduit) and that all indications are, the consumer unit in the changing rooms was insufficiently robust and that the power feed to that consumer board is insufficient to be able to draw the 40 Amps of power that CRG had said they needed, without a complete upgrade of the power arrangements in the changing room. It was therefore agreed that the Clerk would ask CRG exactly what they needed that amount of power for and for what events.
 2. If it was only for Village day, it was felt that it would be safer and more cost effective to hire and run a generator rather than request the council to expend considerable amount of public funds to supply an external power source.
 3. Would it be possible to install electricity to the container? The Parish Council has no electrical power at that end of the field however it was agreed that if CRG wish to approach Farmer Philips at Hillside farm to tap into his feed, then of course they could. It was mooted that if the power was simply for internal lights to the container, it might be better if CRG looked into battery power and LED lighting.
 4. Could they have a set of keys for the changing rooms? It was agreed that this was not required.

The Clerk will write to the Philip Horler of CRG with the Parish Councils decision.

VW

- 3 The implementation of Public Space Orders has been delayed. Cllr Ham will continue to monitor and report back on how this progresses.

PH

- 4 It was noted that the tenancy agreements for allotment holders and the future charges would be adjourned until 2018.

VW

- 5 The cheque towards the cost of the replacement defibrillator will be written tonight. It was suggested that the unit be covered under the Parish Council insurance policy. The Clerk will ask the Somer Valley Rotary Club if they would like the Council to arrange cover.

VW

- 6 It was agreed that the selection of the preferred contractor for the BMX Pump track would be dealt with at the end of the meeting.

All other actions had been completed or will be discussed as an agenda item later in the meeting.

5 Reports

- 5.1 **PCSO report** – PCSO Mike Storey did not attend but sent the following report. The latest neighbourhood statistics / recorded crime for the Frome Rural North Beat during September were as follows:

- Criminal Damage – 4
- Dwelling Burglary- 0
- Non Dwelling Burglary – 0
- Theft from a vehicle – 2
- Theft of a vehicle – 1
- Anti-social behaviour – 7

The current PACT priorities were discussed at the meeting held on the 11th September at Mells when the following priorities were agreed by members of the public who attended.

- Anti-social Behaviour within our rural villages - Anti-social behaviour affects and hurts our communities. In the last three month period ASB has decreased but our rural villages would like this made a PACT priority to keep this decrease as a trend.
- Speeding through the villages - Speeding in the villages on both rural beats of Frome has been highlighted as a priority. The Speeding causes safety concerns amongst the communities. We have many active Community speed watch schemes in operation in the villages.

- Non – Dwelling Burglaries - has been highlighted as a major concern within the rural community of Frome. This was raised at the latest PACT meeting and chosen as a priority.
- Fly Tipping - Fly-tipping is on the rise. Fly-tipping is defined as the 'illegal deposit of any waste onto land that does not have a licence to accept it'. Tipping a mattress, electrical items or a bin bag full of rubbish in our rural locations causes a local nuisance and makes our rural communities look ugly and run down.

5.2 **Somerset County Council report** –County Cllr Ham reported that:

- 5.2.1 County Farming – The first in depth review meeting has taken place which mainly concentrated on statistics, numbers, setting references and setting up a work programme. The 2nd meeting will take place on Friday the 13th October.
- 5.2.2 Small Highway Improvement Schemes – County Cllr Ham has been made aware of 4 schemes but only 2 schemes can be submitted. The closing date for applications is the 31st October.
- 5.2.3 Consultation on Children’s Centres – This has just started. Coleford will be at risk but County Cllr Ham is trying to find out who uses it, is it needed or could it be a nursery school for Bishop Henerson school.
- 5.2.4 Quarry Liaison meetings – Whatley, Wainwrights, Colmans and Torr will take place next week. Halecombe has been adjourned until November.
- 5.2.5 Budget - Meetings will start soon. The funding gap is currently £18 million.

5.3 **Mendip District Council report** - District Cllr Philip Ham reported that during the month activities included:

- 5.3.1 Getting planning permission for the new library and office space.
- 5.3.2 Revamp of Mendip Lottery – it has been a success but it could do more.
- 5.3.3 Putting together new communications and marketing team at Mendip District Council. New ideas and innovations are coming forward – more use of social media.
- 5.3.4 Homing of 2 more Syrian Refugees families.
- 5.3.5 Work around road closures and fly tipping around Berkeley Marsh, Frome.
- 5.3.6 “Changing Places” - Wells and Frome funding agreed in principle by Mendip District Council. Street promised by the new owners of Clarks Village. Shepton Mallet and Glastonbury are still in discussion. These are costing around £30K each with maintenance around £3K per year.
- 5.3.7 Property portfolio – This is coming together. Big meeting on 16th October with the final decision to be made.
- 5.3.8 Public Space Protection Orders – This has been passed for Towns with Parish Council applications to follow in about 6 months.
- 5.3.9 Council contract – Licensing will now be staying at Mendip District Council. A couple of other items are under discussion.

Mendip District Council report – District Cllr Townsend reported as follows:

Formal Meetings to report on in the period were :

18-9-17 Scrutiny Meeting - Continuing the objective of closer working with the town/city councils, Presentations were received from Wells, Street and Frome Councils. Themes included planning, car parking and safe cycling with a common desire to work more closely with MDC at an earlier stage. Housing Services updated us on their work with more success reported on reducing the numbers housed in B&B. Over 50% of the housing need is for 1 bedroom accommodation.

26-10-17 Parish Forum – The main theme was a presentation by SWP on waste collection. The planned introduction of a 3 week period for non-recycling collection is being delayed by a combination of the need for new collection trucks, staff training and further publicity. A major issue is the amount of food waste currently dumped in the green bin. Landfill gets ever more expensive.

Attention focused on the poor attendance – only 13 attended including District Councillors. A brain storm concluded that the choice of subjects needed to be more appealing and all were asked to get proposals from their Parish Councils. A later start and refreshments were also called for.

27-9-17 Planning Board – Two contentious items were decided. An application for holiday lets behind the Crown in Pilton was approved on the basis that economic development was a priority. The expansion of the Mendip site to include the Shepton library was approved on the basis that the existing building would probably have closed anyway. There was local concern that this would have an economic impact on the town centre.

29-9-17 Licensing Seminar – The Board were invited to join South Somerset District Council for an update on topical issues by Cornerstone Barristers. The Uber saga is important as they now operate from Bristol. When their London licence expired they had been informed of a series of measures they needed to introduce to convince TFL that they were fit and proper people to carry the public in safety. This they failed to do, so their licence was not renewed. Of local interest is the concept of Front of House drug testing for festivals etc. This allows people with suspect substances to offer them for testing to eliminate the risk of fatal drug contamination. This is done on a voluntary and anonymous basis, with the principle of protecting public safety. Several trials have been completed and analyses are awaited.

5.4 **Meetings attended**

Councillor Ham attended the following meetings:

As Somerset County Councillor:

18/09/17 – HR Committee

27/09/17 – Task and Finish group, County Farms

As Mendip District Councilor:

14/09/17 – Conference “Reading People”

18/09/17 – Leigh on Mendip PC

19/09/17 – Migrant workers forum

18/09/17 – Meeting with solicitors regarding fly tipping

21/09/17 – Wells Christmas market

26/09/17 – Equalities

26/09/17 – Parish Forum

27/09/17 – Planning board ref: New Library and office space

03/10/17 – “Marketing of MDC” workshop

05/10/17 – Portfolio meeting

05/10/17 – Pre Planning Board meeting

06/10/17 - Cabinet

As Coleford Parish Councilor:

22/09/17 – Hub meeting

25/09/17 – Hub meeting (Fire alarms)

04/10/17 – Coleford Pump track meeting

District Cllr Townsend attended the following meetings:

14/09/17 - Mendip Country Practice Patients Group

17/09/17 - Update on Shepton Mallet Market

18/09/17 - MDC Scrutiny Board

19/09/17 - Meeting with Clerk re Pension

26/09/17 - Parish Forum

27/09/17 - MDC Planning Board

29/09/17 - MDC Licensing Seminar, Yeovil

02/10/17 - Coleford Housing Needs Survey Meeting

03/10/17 - Hub Steering Group Meeting

03/10/17 - Holcombe Parish Council meeting

09/10/17 - Bishop Henderson School - meet the Head, tour facilities

10/10/17 - Highways Improvement Schemes meeting

11/10/17 - Housing Needs Survey Meeting with MDC

6 **Planning**

6.1 **Decisions on Previous Applications**

2017/2099/FUL – A barn to accommodate calves under 18 months of age due to prohibition of moving animals under TB regulations

Hillside Farm, Newbury Hill, Coleford, Frome, BA3 5RU

Mendip District Council have approved the application with conditions

2017/2061/HSE – Retrospective planning application for a garden store in the rear garden of 2 Hillside, Coleford, Radstock

Mendip District Council have approved the application with conditions

2017/2053/HSE – Removal of existing conservatory & erection of a single story extension to the rear. 3 Wesley Villas, Church Street, Coleford, BA3 5ND

Mendip District Council have approved the application with conditions

2017/1927/FUL – Erection of detached 2 storey 4 bed dwelling

Land East of Colbury House, Anchor Road, Coleford, Radstock

Mendip District Council have approved the application with conditions

2017/2131/HSE – Single storey rear extension with apex roof

3 Careys Mead, Coleford, Radstock, BA3 5NR

Mendip District Council have approved the application with conditions

Notification of address of premises – application relating to Dudley Taylor Pharmacies, Next to Cross Ways Fish and Chip shop on junction of Highbury Street and Church Street, Coleford, Radstock, BA3 5NH. Confirmation has been received that the premises from Dudley Taylor Pharmacies Ltd which they intend to provide pharmaceutical services is Crossways Fish Bar, Church Street, Coleford, Radstock, BA3 5NH.

6.2 **Complaints received by the Planning Enforcement Team, Mendip District Council**

There were no new issues raised.

6.3 **Planning Applications**

2017/1374/FUL – Proposed 20MW Flexible Electricity Generation Facility (FEGF) Rebastone Masonry Limited, Newbury Works, Newbury Hill, Coleford, BA3 5RX

All Councillors had an opportunity to consider the abovementioned application prior to discussion.

It was proposed by Cllr Fisher that the application be refused for the following reasons:

1. Concerns over the access to the site and the transport delivery plan.
2. Possible effects on the gas pressure for residents in the village.
3. Concern that the proposal would be very poorly located, requiring excessive infrastructure and disruption of the road network; cable connections and road works of 7 km and 3 km are proposed to the nearest grid connection points.
4. Concern over sound pollution especially considering the close proximity to the bridleway.
5. The application contradicts the Mendip District Council Adopted Local Plan Part 1, core policies 3 and 4 by taking a lot of Coleford potential employment land without providing employment.
6. The hours proposed for the construction are excessively long.
7. Lack of apparent advantages to the village to compensate for clear and potential problems arising from construction and operation. Could there be a Section 106 award with an annual payment?
8. Concern over air pollution.

The proposal was seconded by Cllr Conn and a vote was taken which was unanimously in favour of supporting the proposal to recommend refusal.

Vote: 8 For, 0 Against, 2 Abstained (as District Councillors)

7 **Reports on Highway and Footpath Issues**

Cllr Pearce confirmed that 2 potholes which have been identified on Charmborough Lane have been reported to the Highways department.

- 7.1 Renovation of Finger post signs – Somerset County Council have issued detailed guidance for any volunteers wishing to renovate the signs which includes the detailed surveying process. Any person completing the work must be trained to work on the highway. Cllr Pearce will contact Mr Chris Ingram who has been working on the Leigh on Mendip signs to establish if he would be interested in completing work on the Coleford signs. The Clerk also provided the details for Mr Tim McCarthy who has undertaken the renovations for Mellis and Rode Parish Councils. The Clerk confirmed that she had spoken to him in the past and he was very competitively priced. Cllr Pearce confirmed that some of the signs are obscured by hedgerows and undergrowth which will need addressing prior to any renovation work being undertaken. CP
- 7.2 Small Improvement scheme application – Cllr Pearce and Cllr Townsend have been working on putting together an application and have highlighted 5 sites where improvements could be made. They are:
1. Disabled access into the Co-op store to include improvements to the pavement and making a visual definition using red tarmac / banding to alert and slow traffic at the junction.
 2. Improve the parking at Careys Mead, which in turn will improve access onto Highbury Street for cars negotiating from Careys Mead.
 3. Create pavement at the site of the old Doctors surgery on Anchor Road.
 4. Reduce speed on Church Street – possible creation of a 20mph zone.
 5. Reduce on road parking at Alford's Ridge – no solution available at present.
- It was agreed that Cllr Pearce and Cllr Townsend will complete the application and submit before the deadline of 31/10/17. CP/AT
- 8 Update of Data protection and Parish Councils responsibility**
The Clerk confirmed that Coleford Parish Council has now been added to the Information Commissioners register which is a legal requirement. A fee of £35 was payable. There are changes to legislation which will take effect in the Spring of 2018. The Clerk will be attending a course "Getting to grips with Data Protection" at Frome Town Council which will take place on 12/10/17 which will give an insight into what the Parish Council has to do to ensure compliance. VW
- 9 Agree Tree Work at Goodeaves Play area**
Cllr Gurd had sought a quote from Oakleigh Garden Services to lift the crown of the tree located in Goodeaves play area which is now impacting on the use of the swing and is overhanging the picnic table and allotments. Oakleigh have quoted £126 to lift the crown by some 3ft, shred and clear the site. All Councillors agreed that it was a very reasonable quote and voted unanimously in favour of the work being completed by Oakleigh Garden services. TG/VW
- Vote: 10 For, 0 Against, 0 Abstained.*
- Cllr Gurd has also been approached by neighbouring residents to the green at Underhill with complaints that the Cherry and Ash trees have become oversized for the area and vehicles are now striking into the over-hanging branches. The land is owned by Somerset County Council and it was agreed that the Clerk would write to them to request that the trees be cut back. VW
- 10 Finance**
- 10.1 Bank reconciliation - The Clerk has prepared the bank reconciliation for all bank accounts and will ensure that they are checked prior to the next meeting. VW
- 10.2 2nd Quarter budget review – This will be adjourned to allow the Finance working party made up of Cllr Townsend, Cllr Conn and the Clerk to review the accounts. This will be an agenda item for the November meeting. AT/AC
VW
- 10.3 Discuss and agree Clerks Pension scheme and payment method - The Clerk and Cllr Townsend have now submitted the required paperwork to Peninsula Pensions and the first payment by both employer and employee should be made at the start of November.
- The Clerk has prepared a letter to TSB Bank to set up a standing order to Somerset County Council Pension fund for a total of £184.11 which is the employer contributions of £147.02 (21.8%) and the employee contribution of £37.09 (5.5%).

A second letter was drafted to adjust the standing order for the monthly salary to the Clerk from £674.40 to £637.31 which accounts for the employee contribution of £37.09 to the scheme.

All Councillors were happy that the proposed actions be completed.

Vote: 12 For, 0 Against, 0 Abstained

The Clerk asked Cllr Ham, Cllr Townsend and Cllr Conn to sign both letters to authorise the actions with the bank.

VW

Cllr Evans asked if the employer payment was gross or net. If it was gross then the Council can try and claim tax relief. The Clerk and Cllr Townsend to investigate.

VW/AT

10.4 Accounts Approved for Payment

The following payments were read out.

Clerk expenses (£36 home office)	£68.24
SJH Services – Grass cutting	£719.44
Graham Edgell – Notice board repair	£175.00
Registration on Data Protection records	£35.00
Lewis Trethewey – Erection of signage.£3.72 plus filament	£14.75
Somer Valley Rotary Club - Defibrillator	£300.00
Noel House – Car park fencing	£850.00
Grant Thornton – Audit Fee	£200.00
Cam Valley Wildlife – Annual membership	£5.00
Keith Evans – Community pay back refreshments	£10.80
Tony Gurd – CAFC materials & mileage	£35.76
Kristina Mines – Donation towards costs of competing in Cycling speedway at the world championship	£50.00
Cartridge Save – Replacement cheque	£27.09

Councillors agreed that all payments should be made in accordance with the abovementioned list and the cheques were signed by Cllr Conn, Townsend and the Clerk

Vote: 10 For, 0 Against, 0 Abstained.

11 **Review Cemetery Policy**

Cllr Gurd, Cllr Turner and the Clerk had met and discussed the Cemetery Policy and the fact that at present none of the burial plots have exclusive rights issued to next of kin.

Exclusive rights:

Having sought advice (Institute of Cemetery and Crematorium Management) the Clerk explained that it is much better for the Council to issue the Deed of Exclusivity even if no fee is charged as it takes away any margin for error when later installing a memorial or re-opening a plot.

For future applications the working party felt that this should be carried out with immediate effect and that the 50 year Deed of Exclusive Right of Burial would be automatically granted and for all existing plots a master list be held on the Parish Councils files. This would be minuted, advertised in On the Map and the local newspaper if the Council feels this is appropriate.

The Clerk had circulated a template of the Deed of Grant that would be issued along with the application form which includes exclusive rights for Councillors to approve – it was felt that a fee of £20 would cover the administration.

Cemetery Policy

The Working party also reviewed the new proposed Cemetery Policy which had been circulated to all Councillors prior to the meeting.

The Working party would like to propose that the Council vote on the following:

- Agree the fee of £20 for exclusive rights
- Agree process for the retrospective exclusivity
- Agree the process for new applications
- Agree the Deed of Grant document and the Cemetery Policy.

A vote was taken which was unanimously in favour of adopting all of the abovementioned proposal.

Vote: 10 For, 0 Against, 0 Abstained

12 Update on Bishop Henderson Dog Fouling Signage competition

Cllr Townsend met with Ms Tonie Scott, Head of Bishop Henderson School and had a tour of the school inside and out to see the facilities available to all years. They spoke about closer liaison and Ms Scott said she was keen to give a presentation at the annual Parish Meeting. The Clerk to confirm the date at the earliest opportunity so that it can be diarised.

VW

Approximately 30 laminated posters had been created by the more senior class, which showed lots of imagination and graphic images. Ms Scott wanted the Council to see all the output and then make a decision on the 4 winners. She certainly seemed keen on the exercise and the kids had taken a real interest in it. It was agreed that all of the posters would be put on display throughout the village.

During the meeting 2 winning posters and 2 runners up were selected by Councillors. It was agreed that Cllr Townsend would ask if it would be permissible to create a press release for use in the local papers preferably with a photograph to further highlight the issue of dog fouling and how the Council is trying to address the problem.

AT

13 Environment Report – Cllr Keith Evans inc Community pay back team update

Cllr Evans reported that there were only 3 members during the recent visit by the payback team. However they worked hard and managed to get the playing field gates painted and refilled the grit bin at Underhill. They also cleared the debris from behind the changing rooms and took the waste away with them, which was appreciated.

Cllr Evans confirmed that half of the projects mentioned in the original list have now been completed. If anyone has any new projects to add to the list then please email them to Cllr Evans. Depending on the weather it is proposed that the woodwork in Coleford will be a priority for the next visit.

ALL

The Clerk to chase up the invoice to cover the sessions which have already been completed.

VW

Cllr Ham confirmed that it was essential that the new grit bins be installed as soon as possible so that they can be filled by the Highways team before the onset of winter weather. Locations include Douglas Yates Court, Stockhill, Lawrence Road and outside the Church Hall.

PH/AT

14 Meetings to attend

Cllr Ham will be attending the quarry liaison meetings on:

PH

- 22/11/17 @ 10am – Halecombe Quarry
- 18/10/17 @ 3pm – Wainwrights Quarry
- 18/10/17 @ 5.30pm - Torr Quarry
- 17/10/17 – Whatley Quarry

12/10/17 – Get to Grips with Data Protection – Clerk to attend

VW

22/11/17 – SLCC South West regional training seminar

VW

28/10/17 – SALC meeting – Cllr Banks to attend

HB

15 Report of any risks identified

There were none.

16 Correspondence

CPRE newsletter

Clerk and Council newsletter

Request for funding from St Margarets Hospice – No action required as it was agreed that we should concentrate on funding projects within the Parish at this point.

Cllr Talbot left the meeting at 21.45hr

s

17 **Agree Preferred Contractor for BMX Pump track**

Cllr Gurd declared an interest and explained that he would not participate in the vote to choose the preferred contractor.

After the meeting held on the 4th October it was agreed that Cllr Gurd would email the quotes from Kye Forte of Forte Trailscapes and Rob Wareham of Dirt Kraft Ltd to allow Councillors an opportunity to consider the content. Questions were to be sent by Councillors to Cllr Gurd who will then send them to the contractors for answers, the answers to which were subsequently emailed back to Councillors.

Forte Trailscapes quoted a total cost of £22610.80 plus VAT which excluded all aggregates, asphalt and the delivery of products.

Dirt Kraft Ltd quoted a total of £14,709.12. VAT would only be payable on Tarmac.

This is a difference of £7,901.68

There was much discussion around the quotes and what could be provided for the agreed sums. It was said that it was important that all aspects of the quotes were considered and that a decision should not just be based on price alone.

There was concern over the final top surface which had deteriorated at the Leigh on Mendip track soon after construction, which Kye Forte had built. Cllr Gurd confirmed that Kye returned and treated the surface without delay, which has rectified the problem. Cllr Gurd went on to say that having had conversations with Wainwrights regarding them donating tarmac and he was confident that the surface they can provide will be top quality and therefore will not be a concern.

It was asked if we could afford the more expensive track. Cllr Conn confirmed that at present we do not know whether we will be successful with grant applications. However we do have reasonable reserves and it may well mean that we have to use them to fund the project.

Drawings had been supplied which everyone agreed were very professionally produced and helped to envisage what the Coleford track will look like. The drawings provided by Rob were less professional however Cllr Ham thought they were sufficient for use for a pre planning application.

It was noted that a vote tonight would be to select the preferred contractor and that a contract would need to be written.

After discussion it was proposed by Cllr Pearce that the preferred contractor was Rob Wareham of Dirt Kraft Ltd on the basis that it could be difficult to justify the additional spend to proceed with Forte Trailscapes. This was seconded by Cllr Banks. A vote was taken which found 6 Councillors in favour of the proposal, 1 against (Cllr Conn) and 2 abstentions, Cllr Gurd and Fisher.

The main factor determining the vote in favour of Dirt Kraft Ltd was the lower cost of this proposal.

Vote: 6 For, 1 Against, 2 Abstained.

17 **Date of Next Meetings:**

Tuesday 24 th October 2017	Planning Meeting & Finance Working Party Meeting – Precept
Tuesday 7 th November 2017	Small Grants Working Party Meeting
Wednesday 8 th November 2017	Parish Council Meeting

The meeting ended at 22.45hrs