

Parish Council of Coleford

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Minutes of the Parish Council Meeting held on Wednesday 11th April 2018

Presentation by Mendip Housing on the Housing Needs Survey results

Nina Richards and Roisin McDermott from the Housing Development team at Mendip District Council to speak about the Housing needs survey which they completed recently on behalf of Coleford Parish Council.

Roisin explained that the survey was sent out at the beginning of January for a 3 week period in which parishioners could respond, with the closing date being the 2nd of February. The survey was sent to 10-60 households and was also available for completion online. 195 valid responses were received resulting in a response rate of 18.4%.

195 parishioners participated in the survey, representing 413 household members. In experience, the Enabling Team feel that an 18.4% response rate is reasonably strong from a rural community on a single issue and considering the survey was running in line with other district wide consultations. Of these households there was an equal majority of people aged between 41-54 years (41.5%) and 65-74 years (41.5%) followed by the youngest age bracket 0-16 years of age (35.9%). The large majority of participants owned their own home with no mortgage (50.8%) and the most common house size for participants was a 3 bedroom home (39.5%).

30 respondents initially indicated a need for affordable housing, however following a closer consideration of their response forms there are 13 valid responses in need of affordable housing, having submitted relevant details of their need and providing consent to be contacted regarding future affordable housing. Of these valid 13 – 12 people specified Renting from a Housing Association as a preferred tenure and 1 person selected Older Person's Accommodation as the most suitable option for their housing needs. There was a clear preference for 2 and 3 bedroom bungalows and houses across all respondents.

Roisin said that the final question in the survey served as a 'catch all', allowing participants to express views on topics which might not have been included for example; transport, employment or community. It was evident that public transport links and infrastructure were of particular concern to Parishioners. The quality of roads and the high volume of traffic were highlighted several times, with many participants stating this should be a priority for the Parish Council as opposed to development and that any more development would only exacerbate existing problems. In addition, many expressed that a lack of public transport and employment opportunities need to be addressed as a priority as this deters many young people from staying in the Parish

A copy of published report is now available online at www.mendip.gov.uk/housingneedsurveys

Nina then invited the Councillors to ask any questions.

Cllr Gurd asked what the report actually showed us, is there a definite need for Affordable Housing?

Nina said that yes there is. With this information the Parish Council could put out a call for sites possibly outside the development line that could be progressed for affordable housing.

Nina explained that all applicants for affordable housing would be banded according to their needs. All 13 identified in the survey had a local connection to Coleford. It could be that there are more than the survey missed.

Cllr Conn said that he believed that there was a fair amount of rental properties within the village. With the natural turnaround does that not impact onto the need identified? Nina said that we know that nationally there is not enough social housing.

Cllr Conn asked if Nina and Roisin were surprised by the level of response for Coleford. Nina said that a requirement of 13 is quite typical for this type of village.

Cllr Pearce asked for clarification on how many people raised local employment within the supplementary questions. Nina said that there was 6 comments relating to employment out of the 92 comments. Infrastructure and parking are always a big concern.

To summarize the Housing Needs Survey has identified that Coleford does have a need and the next step could be to make a call for sites.

The Chairman thanked Nina and Roisin for taking the time to come out and give the presentation to the Council.

Present

Cllr P Ham (Chairman)

Cllr Banks, Conn, Evans, Gurd, Pearce and Turner

There were 8 members of the public, which included Adam Drescher, Mark Barrett and Nick Harding who were to be co-opted on to the Council.

Public Forum

- A Mary Pearce thanked District Cllr Townsend and County Cllr Ham for giving up their time on Good Friday when there were no Police or Mendip District Council staff available to help. Trudee Stevens agreed with Mary and thanked both Councillors for giving up their time.
- B Keith Wadley explained that he had attended the recent BMX Pump Track meeting when he raised concern over the amount of children riding both to the track and on it without safety head gear. Keith was disappointed at the way that Cllr Gurd who was chairing the meeting responded to his concern.

Keith went on to say that although the new pump track is a great facility for the youths of the village, it is also an area of risk. Keith handed a copy of the safety signage which is currently displayed at the Leigh on Mendip track and was keen that safety signage be installed at the Coleford track as a matter of urgency.

1 Apologies for Absence (acceptance of any reasons offered)

Cllr Townsend, Talbot and PCSO Mike Storey all sent their apologies which were accepted by the Chair.

2 Co-option of Councillor

Mr Adam Drescher, Mark Barrett and Nick Harding attended the meeting having agreed that they wanted to stand as Councillors. The Chair invited them to introduce themselves and explain why they would like to join the Council, which they all did.

The Chair asked if any of the Councillors had any questions for Adam, Mark or Nick but there were none.

The Chair proposed that all 3 should be co-opted which was seconded by Cllr Turner. A vote was taken which was unanimously in favour of all being co-opted.

Voting FOR 7, AGAINST 0, ABSTENTIONS 0

The Clerk to ensure that the register of interest forms are completed and sent to Mendip District Council. The new Councillors all completed the acceptance of office form.

3 Declaration of Interest and Dispensations granted since last meeting

There were none.

4 Approve Minutes of last Parish Council meeting held on the 14th and 20th March 2018

Both sets of minutes had been circulated to all Councillors prior to the meeting. The clerk read out the 4th paragraph in section 1 Apologies for Absence on page 2 of the minutes from the meeting held on the 14th March 2018, which had been slightly amended since the original version circulated and now read as follows:

“The Clerk then read out a statement from Cllr Townsend which said that he currently stood accused of a breach of the code of conduct on the basis that he allegedly used inappropriate language towards a Councillor. Whilst this alleged incident is sub judice, Cllr Townsend will be withdrawing from all Coleford Parish Council activities until further notice.”

All Councillors agreed that the amended minutes were an accurate record and were duly approved and signed by the Chair

Voting FOR 7, AGAINST 0, ABSTENTIONS 0

The minutes from the meeting held on the 20th March were agreed as a true record and signed by the Chair.

Voting FOR 7, AGAINST 0, ABSTENTIONS 0

The Clerk will upload to the website.

VW

5 Matters Arising

All actions had been completed or will be discussed under an agenda item apart from:

Post Office update – Stuart Hall from the Post Office had written to say that he was sorry that things were not happening as quickly as the Council and the Community would like. He went on to say that restoring a Post Office service, even temporarily by means of an outreach service is quite a complex matter with a range of factors to be discussed and agreed with any Postmaster that is interested in providing a service, which takes time.

Matt Walls the Network Operations Manager, is responsible for trying to find a long-term solution for the community. There are no mobile vehicles in the area that we could use to provide a visiting service to the village. The outreach services that already exist locally are provided in the form of a hosted visit to a local premises by a Postmaster, like the situation that Matt is exploring for Coleford.

Stuart Hall has confirmed that he will be able to attend the Annual Meeting of the Parish on Wednesday the 25th April to answer any questions that the Council and local residents have.

VW

The Clerk had emailed Matt Hall seeking answers to some questions regarding which are listed below along with the answers that Matt has provided:

1. How has Mike (From Mells PO) got on with his investigations with the facilities/services at the Doctors surgery with a view to providing a temporary service?
I visited Mike on Monday and discussed Coleford with him, he is going to contact the Doctors Surgery and The Hub to arrange to test the mobile kit. As soon as he does he will let me know, it may be worth contacting him at Mells if you can arrange access to those premises sooner so Mike can test the kit.
2. Has anyone contacted the people that run the Hub? If not, why not and who is responsible for making contact with them?
As above Mike has the contact details and the mobile kit to test so he will be in touch.
3. Who is responsible for putting a long term solution in place?
The long term solution is for the Area Network Change Manager to deliver. The new ANCM is Karen Averiss and I have discussed the case with her today.
4. What has been done to find a long term permanent solution?
The only long term solution as Post Office Local which need to be within an established retailer would be the current Coop or the proposed Coop. The current Radstock Coop have said they are not interested at this time, the new Coop as you know is not built yet. As there

are no other retailers within Coleford there is no other PO Local opportunity. To provide a permanent solution at this stage would be to make the proposed Hosted solution (potentially operated by Mike) the permanent solution. This would then be a permanent Hosted service operating two visits a week for two hours each visit, a total of four hours.

5. I have heard about a mobile post office service (as in it's in a van) - is this an option?
The mobile kit Mike has at Mells is a portable computer system which he used in village halls etc, this service is called a Hosted service. We do have mobile vans which operate at clusters of branches but there is not one close to Coleford I'm afraid.

6 Reports

- 6.1 PCSO – PCSO Mike Storey did not attend the meeting but provided the following crime stats of the Frome rural north beat overall for March:

Criminal Damage – 2

Burglaries – 0

Non dwelling - 0

Anti-social behaviour – 3

The Clerk was asked to speak with PCSO Mike Storey and ask why our monthly report does not show the activity which shared as part of Farmwatch which has been incredible active of late.

VW

- 6.2 County Council Report – County Cllr Ham reported that the last month has seen the Bi-annual meeting of the Quarry liaison groups except Halecombe due to postponement until they have the amended planning application ready by the end of May / early June.

The Small improvement highways schemes – assessment will not be known until late May.

Cllr Ham has to attend the Audit and Regulatory board and Scrutiny Policy and Place next week so will report on these meetings next month.

Work starts on A block next week so will effect meeting room availability and parking so if you are attending any meetings please check where they are!

We are expecting a re-shuffle of Cabinet and appointments next month so we are all anxious about what we may be doing.

A detailed report on County Council matters was added to the reading pack. Some of the key points raised within were:

Housing infrastructure fund: Government have announced that SCC have cleared a first hurdle on the way to securing £80m from Government from the Housing Infrastructure Fund (HIF) the partner authorities have been told that the bid will be taken on to the next stage.

The money is about making sure communities don't have to wait until new developments are underway or complete before they have the infrastructure they need including highways, schools, cycle routes and flood defences.

High speed broadband: Nearly 300,000 homes and businesses in rural areas now have access to superfast broadband thanks to Connecting Devon and Somerset (CDS). This includes 118,000 in Somerset, according to analysis which has found that the total number of homes and businesses with access to CDS-provided superfast has risen to 298,900 with a further 38,000 being able to access improved broadband speeds. In addition, CDS-funded construction has started to provide a further 68,100 rural homes and businesses across the region with access to superfast networks by 2020.

Devolution: Representatives from 23 organisation across Devon and Somerset have agreed steps to drive up productivity at the recent first meeting of the Heart of South West (HotSW) Joint Committee. The inaugural meeting of the Joint Committee unanimously endorsed the productivity Strategy that has been taking shape over the last 2 years and aims to double productivity over 20 years. The Joint Committee is made up of Council Leaders and other lead representatives of county, unitary and district councils across Devon and Somerset along with Dartmoor and Exmoor National Parks, the Local Enterprise and local Clinical Commissioning Groups.

Library Consultation: Somerset residents have an extra 7 weeks to share their views on County Councils proposals for its libraries. The closing date for the consultation has been extended to Wednesday 13th June after listening to feedback from the consultation. Everyone is encouraged to review the additional information online at www.somerset.gov.uk/librariesconsultation or in any Somerset library.

6.3 District Council Reports

District Cllr Ham reported that the highlight of the month was the opening of the first changing places facility in Frome, the 1st in Mendip and only the 3rd in Somerset, the others being in Wellington and Crewkerne. A second one is planned to open in Wells in the next few weeks.

The Shape Mendip lottery had its first Birthday last month raising around £35K for Mendip Charities over the year. A little less than hoped for but a lot better than not bothering. The Hub in Coleford will receive around £180.

Combined Training with Members and Officers starts next week with a 2 day launch based on “Shape Our Future”

Meet the Cabinet is next Thursday 19th April at Council Chambers, Shepton Mallet at 6pm. If you have questions they will need to be sent in, in advance.

The trees at Kilmersdon Common farmhouse gave us a workload over the Easter weekend. TPO’s were put in place on the Wednesday after Easter. The trees have been damaged and the owner has appealed against the order. It was proposed by Cllr Conn that a letter be written by the Clerk to the Tree officer at Mendip, Mr Bo Walsh to express our deep concern over the act of deliberate vandalism instigated by the owner to ring and debark to the trees at Kilmersdon Common Farmhouse. Photos of the ringing and debarking were shown to members. This was seconded by Cllr Gurd.

Voting FOR 7, AGAINST 0, ABSTENTIONS 0

VW

People living in caravans at Lipyeate have been reported to Mendip District Council by a Lipyeate resident.

Public Space Protection Order (PSPO) MDC have been challenged in the High Court reference Berkeley / Gypsy Lane closure by the local farmer. The result of the hearing is pending.

District Cllr Townsend did not attend but provided the following report:

SCRUTINY – 26th March – Issues included: Presentation on Somerset Health and Well Being, covering emphasis on independent living, and noting the success at Frome where a holistic approach appears to have significantly reduced the level of A&E admissions for the elderly. We also reviewed the Council’s strategy of commercial property investment to maintain our income. MDC have chosen to go down this path as it is a mature market and we have well respected advisers to minimise risk. Councillors were concerned that priority should be given to investing locally, but the strategy has to be one of securing the best commercial arrangements, so the local option would only be chosen if all other aspects were finely balanced. Corporate Equality Management was reviewed – there had been no complaints about MDC’s performance in the last year.

LICENSING SUB COMMITTEE – 27TH March – We reviewed a complaint that a taxi driver had displayed offensive behaviour towards a member of the public. The decision was to effectively put him on probation for 12 months.

LICENSING BOARD – 28th March – The updated MDC Taxi Policy is out for review. Issues discussed included: applications from drivers ‘out of area’, personal presentation of drivers as ‘ambassadors’ for the District, and the use of audio or CCTV recording in cabs. We are still looking for ways increase the fees that Glastonbury Festival pays the Council to provide some sort of compensation for the massive disruption caused to our residents.

CABINET – 9th April – Cabinet are concerned that we are not engaging properly with residents and are looking at ways to improve. Rejuvenating the Parish Forums is one project and any suggestions welcome. The next one is Thursday 19th at which senior members of staff and Cabinet will be available for interrogation!

KEYRINGS LETTINGS DIRECTORS – 10th April – We have a slow trickle of new properties but not enough to meet demand at our level of the market. All new landlord enquiries welcome.

HIGHWAYS – Following our meeting, Chris Betty has confirmed that he will be looking to erect a new advance junction warning sign and a SLOW marking on the road coming up from Vobster just before the Soho junction.

6.4 Councillors – details of meetings attended this month

Councillor Ham attended the following meetings:

As Somerset County Councillor:

- 28/03 Wainwrights Quarry liaison meeting
- 28/03 Torr & Colmans Quarry liaison meeting

As Mendip District Councilor:

- 15/03 Car park working group
- 19/03 Leigh on Mendip PC
- 20/03 Equalities group
- 21/03 Phoenix Board
- 22/03 Boyles Cross
- 24/03 Opening of Changing Places, Frome
- 26/03 Property investment
- 26/03 Scrutiny
- 26/03 Member and Officer Development group
- 28/03 MDC car park strategy
- 03/04 Holcombe PC
- 09/04 Cabinet
- 06/04 Gypsy Lane PSPO meeting
- 10/04 Torr Leisure meeting with Glastonbury Town Council

As Coleford Parish Councilor:

- 28/03 BMX Pump track meeting

District Cllr Townsend attended the following meetings:

- 26/03 MDC Scrutiny
- 27/03 MDC Licensing Board Sub Committee hearing
- 28/03 Licensing Board
- 01/04 Planning site visits
- 02/04 Planning Site visits
- 05/04 Highways site visits - Stoke, Holcombe, Leigh
- 09/04 MDC Cabinet
- 10/04 KeyRing Lettings Directors meeting

7

Planning

7.1 Decisions on Previous Applications

2017/0600/FUL – Demolition of existing garage building and development of proposed convenience and 1 dwelling house with associated external works (Amended description 29.06.17, Amended plans and additional information 07.08.17 and revised Planning statement 29.08.18)

Crossways Garage, Anchor Road, Coleford, BA3 5PG

Mendip District Council approved with conditions

2017/3171/LBC – Proposed coping to boundary walls. Internal modifications to create home-work space, new en suite shower room and minor alteration. New porch on Kitchen door.

Hill Farm, Lipyeate Lane, Coleford, BA3 5FJ

Mendip District Council approved with conditions

2017/3170/FUL – Proposed stone built garden store, coping to boundary walls & new porch on Kitchen door. Hill Farm, Lipyeate Lane, Coleford, BA3 5FJ
Mendip District Council approved with conditions

Coleford number 12-2018 Land at Kilmersdon Common Farm, Common Lane, Coleford
MDC TPO ref: M1351
Tree Preservation Order granted my Mendip District Council on 04/04/18

7.2 Complaints received by the Planning Enforcement Team, Mendip District Council

There were none.

7.3 Present Applications

There were no applications to consider.

8

Progress report on BMX pump track

Cllr Gurd explained that the BMX working party completed an inspection of the BMX Pump track and noted that there were some areas of wear to the macadam surface. Chris Rowe and Rob Wareham have been made aware of the situation and have confirmed to the Council that they will monitor the surface and repair when required which is confirmed in the letter of guarantee. It was agreed that a signed copy of the letter of guarantee needs to be received before the final payment cheque of £1470.90 can be released. It was agreed that the cheque would be prepared and signed at this meeting ready for release by the Clerk upon the receipt of the signed guarantee.

VW

Cllr Gurd confirmed that Tim Orledge would start work on erecting the fence which borders the fence line with Mr Philips farm buildings on Friday 13th April and hopes to have completed the job either Saturday afternoon or Monday morning. He will submit an invoice for payment thereafter.

Ag

Cllr Gurd said that it was important to form an association to take the Pump Track forward.

8.1 Update on safety Sign

The BMX Pump track working party have agreed the wording for the safety signage and the commemorative plaque and requests have been made to 3 companies seeking quotes.

8.2 Update on Commemorative Plaque to show donors

The BMX Pump track working party have agreed the layout and names to be included on the plaque which includes the quarries and main donors. It has been recommended that a die bond material would be significantly cheaper, would give a good appearance and be as effective as a stainless steel etched design but the companies approached will quote for both options.

8.3 Formal opening ceremony

Cllr Ham proposed that Mrs Angela Yeoman should be invited to undertake the official opening. She is the President of the Quarry Producers and of the Community Fund so would seem appropriate. The proposal was seconded by Cllr Gurd with all Councillors agreeing that this was a good idea and that Cllr Ham should invite Mrs Yeoman to undertake the formal opening.

Voting FOR 7, AGAINST 0, ABSTENTIONS 0

It was proposed that the formal opening ceremony should be held on Saturday 2nd June 2018, which would allow sufficient time to notify the Sponsors as required within the terms of grants.

8.4 Update on landscaping

Cllr Conn said that the soil sample results had come back showing that the soil is surprisingly alkaline with a pH of 7.6. This is good news and means that a wider variety of wild flowers should grow at the site. Now that this information is known Cllr Conn will go ahead with purchasing the appropriate seed ready for planting at the earliest opportunity. Cllr Conn to pay for the seed himself and claim back at the next Council meeting.

Ag

The Geocoir netting is expected tomorrow which will protect the planting, help to cover the pieces of glass, reduce the risk of soil erosion on the steeper banks and reduce mud transfer to the track, for the whole area of planting.

Cllr Conn confirmed that he hoped to pre-cut the netting to measured lengths, to speed up installation on the outer banks but the netting for the smaller, curved banks will need to be cut on site. It is hoped that planting and netting can start on Wednesday 18th April (morning). Volunteers will be needed to help with the process.

9 Reports on Highway and Footpath Issues

Cllr Townsend stood in for Cllr Pearce at the recent meeting with Chris Betty of Somerset Highways and reported that SCC had agreed to erect a new advance junction warning sign and a SLOW marking at Soho, prior to Church Street junction from the Vobster direction.

District Cllr Ham said that the consideration of the Small improvement schemes had been pushed back into May.

It was also mentioned that the road through Church Street was to be resurfaced with asphalt which would mean that the road would be closed for 3 days. Cllr Banks asked if Cllr Pearce could ask that the height of the road outside Douglas Yates could be improved whilst this is being done as the step is currently unacceptably high.

The Clerk explained that the installation of the last of the new street name signs have been installed at “The Barton” and “Barton Villas” which concludes this improvement.

9.1 Update on the renovation of the fingerpost signs

Cllr Pearce said that there is nothing to report. The Clerk will contact the contractors to establish their current rate and availability.

VW

10 Environment

10.1 Installation on street furniture

The Clerk explained that approval had been given for the installation of the new dog waste bin at Rope Walk Farm, Anchor Road. The Clerk has spoken with the land owner who has agreed to complete the installation in the agreed location.

Clerk to add to the Asset Register.

VW

Cllr Evans will provide a list of the street furniture that needs to be installed to replace the damaged items in the current locations.

KE

The Clerk will seek quotes for installation of the items from contractors

VW

Cllr Ham will check the stock items in store and arrange collection of the bins from Macintosh View. Clerk to provide the code for the padlock.

PH

10.2 Dog Fouling in the village and what can be done about it

The Clerk explained that there is a sense of frustration and anger in the community regarding the dog owners who fail to clean up after their dogs. The Clerk has made contact with Ian Glover who is an enforcement officer for Mendip District Council with dog fouling as one of his responsibilities. It is hoped that it can be established how we can try to tackle and reduce the extent of this problem.

VW

11 Finance

11.1 Bank Reconciliation – This will be adjourned until the Finance working party meeting

VW

11.2 Review year end accounts – The Finance working party will be meeting to review the accounts in advance of the May Parish Council meeting. It was agreed that Cllr Banks should stand in for Cllr Townsend to review the accounts.

VW
AC/HB
Ag

11.3 Accounts approved for payment

The following payments were read out by the Clerk:

Clerk expenses (£36 home office)	£41.94
Clerk expenses for February (Banked with Coleford PC)	£60.33

Douglas Yates room hire	£315.00
Community Payback for August 2017 – November 2017	£108.00
Keith Evans expenses – Community Payback	£46.12
Somerset Wildlife Trust – Soil Samples	£24.00
Dirt Kraft Ltd – Final 10% to be paid upon receipt of guarantee	£1470.90

It was noted that the cheque for Dirt Kraft Ltd would not be released by the Clerk until receipt of the signed hard copy of the guarantee.

VW

The Clerk confirmed that the BACS payment to Greenfix Soil Stabilisation for £837.60 had been paid on the 6th April 2018.

All Councillors agreed to the abovementioned payments. Cllr Conn, Cllr Ham and the Clerk signed the cheques.

Voting FOR 7, AGAINST 0, ABSTENTIONS 0

12 Meetings to attend

Mendip Parish Forum – 19th April 2018 at 6.15pm Mendip District Council Chambers.

SALC Councilor Essential Training – 17th May 2018 at 7pm Mendip District Council Chambers.

The Clerk encouraged the new Councillors to attend this training which would be invaluable to them.

VW
MB/AD
NH

13 Report of any risks identified

The issue of the broken glass unearthed during construction of the BMX Pump track is a concern. It was acknowledged that the installation of the Geocoir netting during the seeding of the area will significantly reduce the risk but it was acknowledged that regular checks resulting in clearing obvious glass when exposed was needed. The Clerk is including the BMX Pump track in the weekly play area inspections and is picking up any glass at that time.

It was agreed that Cllr Gurd would instruct Tim Orledge the contractor who is currently installing the fence at the BMX pump track to make 2 notice boards where a laminated sign can be displayed highlighting safety requirements until the permanent sign is installed. The wording will take the format as agreed by the BMX track working party which will make up the permanent sign. Everyone agreed that this would be worthwhile and agreed that Cllr Gurd should negotiate an appropriate price for this to be achieved.

TG
VW
TG

Voting FOR 7, AGAINST 0, ABSTENTIONS 0

The Clerk to type and laminate the temporary signage.

VW

14 Correspondence

Avon and Somerset Newsletter
Commercial property acquisitions

15 Matters of Urgency – at the Chairman’s Discretion

15.1 Cllr Gurd confirmed that he would be leaving the village on the 23rd of April and had passed the BMX Pump track to Cllr Conn to head up the team for the final stages of the project. Cllr Gurd would remain as a Councillor for the time being

The Chairman thanked Cllr Gurd on behalf of the Council for driving this project forward, securing funding and donations and leading the working party to fulfilling the brief to almost completion. It has been very much appreciated.

15.2 It was agreed that Cllr Harding would take on the role of lead Councillor for the Allotments. Cllr Gurd, Cllr Harding and the Clerk would meet this Saturday to inspect the allotments especially the boundaries to each plot.

TG/NH
VW

Cllr Drescher will take on the lead role for liaising with Coleford Athletic Football club. A conversation and update on CAFC will be planned for the future.

VW

15.3 The installation of the new fence around Roman Way has started. Cllr Evans asked if the new timber could be stained to a colour approved by the local residents. Cllr Evans said that Mike Panico who is dealing with the installation of the fence has agreed to paint the fence at no charge.

KE

Cllr Ham is to supply play area paint to Cllr Evans who will coordinate the renovation and painting of the existing play equipment. PH/KE

The Clerk to seek quotes for a small piece of play equipment appropriate for the area available in Roman Way VW

16 **Date of Next Meetings:**
Tuesday 25th April 2018 Planning Meeting
Wednesday 9th May 2018 Annual Parish Council Meeting & Parish Council Meeting

20 **The meeting finished at 9.55hrs**

DRAFT COPY