

# Parish Council of Coleford

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3<sup>rd</sup> November 2022

## Coleford Parish Council Meeting

A Meeting of Coleford Parish Council will take place on **Wednesday 9<sup>th</sup> November 2022 at 7.00pm** at @ The Hub, Church Street.

Everyone is welcome.

Signed

Miss Vickie Watts  
Clerk to the Council

## AGENDA

1. **Public Forum**
2. **Apologies for Absence (acceptance of any reasons offered)**
3. **Declaration of Interest and Dispensations granted since last meeting**
4. **Approve the minutes from the meeting held on 12<sup>th</sup> October 2022**
5. **Actions arising from the minutes**
6. **Co-option of Councilors**
7. **Planning Applications**  
There were none
8. **Planning updates including enforcement issues**
9. **Reports**
  1. PCSO
  2. Somerset County Council
  3. Mendip District Council
10. **Unitary update**
11. **Update on the Community Review Project. Discuss and approve any recommendations**

**12. Highways including:**

1. Councillor update
2. Approve the Parish Council response to letter received from Michele Cusack of Somerset Highway on 17/10/22
3. Report of any new issues to be reported

**13. Finance**

1. Bank Reconciliation
2. 2<sup>nd</sup> Quarter Budget review 2022/23
3. Review & ratify Finance working party recommendations for Clerks contract
4. Review & ratify Small Grants working party recommendations small grant applications
5. Accounts approved for payments

**14. Discuss the future of On the Map**

**15. Consider the grant funding available to create Warm Spaces in Somerset**

**16. Discuss whether to send the book of condolence to Mendip District Council to be bound with other parishes from Mendip**

**17. Update on the Allotments including:**

1. Approve and sign the lease
2. Ratify the tenancy agreement

**18. Discuss & agree whether to purchase and plant 2 oak trees to mark the Queens Platinum Jubilee**

**19. Consider whether to declare a Climate emergency and make a plan on how to address it**

**20. Playing Fields and Play Equipment**

1. Agree proposal for the renovation of the hardcourt
2. Consider quotes for removal of the existing fence
3. Update on the levelling of the main football pitch at Highbury playing field
4. Consider quotes to repair the Youth Shelter at Highbury Playing Field

**21. Discuss how to protect items from Coleford Industrial Heritage**

**22. Meetings to attend or attended**

**23. Correspondence**

**24. Matters of Urgency – at the Chairman’s Discretion**

**25. Date of Next Meetings:**

- 23<sup>rd</sup> November 2022 for Planning meeting  
14<sup>th</sup> December 2022 for Parish Council meeting