

Parish Council of Coleford

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Minutes of the Parish Council Meeting held on Wednesday the 23rd May 2018

Present

Cllr P Ham (Chairman)
Cllr Townsend, Barrett, Conn, Drescher, Evans, Harding and Turner

There were 1 member of the public present

PF Public Forum

- 1 Mr Osborne had asked if a location had been found for the Air Ambulance collection unit. It was suggested that if could be sited to the left of the gate into the Highbury Playing Field car park as this was owned by the Parish Council. CT
- 2 It was reported that a Landrover Discovery registration plate L68 UAE is parked in the Parish Council owned parking bays at Orchard Close. It has a flat tyre and hasn't moved for many months. The Clerk to investigate with the Abandoned Vehicle team at MDC and the Police. VW
- 3 Cllr Evans confirmed that on a recent trip to the recycling centre he was told that he would have to pay to leave bathroom tiles. It was acknowledged that the centres should be using their judgment as to whether the users are genuine householders or commercial. Cllr Ham will follow this up with Somerset Waste. PH

Concern was raised over the recent increase in parking charges at Frome. It was explained that this was the first increase for four years and there is a lot going on behind the scenes at MDC with respect to provisions for parking in the future,

1 Apologies for Absence (acceptance of any reasons offered)

Cllr Pearce, Gurd, Talbot and Banks, sent apologies which were accepted by the Chair.

2 Declaration of Interest and Dispensations granted since last meeting

There were none.

3 Co-Option of new Councillor

Mr James Hanney attended the meeting and explained that he had lived in the village for 18 months, had a young family and was keen to get involved with village life. He explained that he was a carpenter by trade and previously lived in Bradford on Avon. Mr Hanney left the room for Councillors to discuss. It was proposed by Cllr Barrett that Mr Hanney should be co-opted, which was seconded by Cllr Townsend.

Vote For: 8; Against 0; Abstained 0

The Chair welcomed Cllr Hanney to the Parish Council. Cllr Hanney to complete the Register of Interest form and the acceptance of office form at the end of the meeting. VW

4 Progress report on formal opening of the BMX pump track and agree any required purchases

Signage – The Clerk confirmed that the donor sign and 2 x safety signs have been ordered and will be installed on Tuesday 29th May when Cllr Conn will meet with the Signefex team to show them where the signs need to be installed. AC

Cllr Barrett was concerned to see mopeds riding on the BMX Pump Track. It was agreed that the Clerk would report to the PCSO. It was asked whether CCTV could be the solution. Clerk to gather information relating to Parish Councils using CCTV for consideration. VW
VW

It was agreed that the BMX track should be included within the Parish Council Insurance for Public Liability but not for damage. The Clerk to notify the insurance company. VW

The Clerk confirmed that the BMX track would be included within the RoSPA inspection of play areas in June.

Cllr Ham asked if Councillors had considered what type of refreshments should be provided at the opening ceremony and what kind of budget should be set. It was agreed that Cllr Ham would take on the responsibility for arranging the refreshments on the opening day with a budget of £100. If the weather is poor then this will take place at The Hub. PH

Cllr Conn said that the Hub had been booked for Wednesday the 6th June at 7pm to hold a meeting with the aim to forming a BMX Pump Track association. This information will be included in the poster advertising the open day and be announced on the day of the opening to encourage people to attend and join the association. AC
VW
PH

The Clerk to contact Steve Hill to ensure that the grass cutting and strimming of Highbury playing field has been completed to ensure that the field and track looks its best for the opening event. In the first instance Steve will need to strim the rutted area so that the rutted tracks can be rolled by the local farmer. Concern was raised that Underhill had not been cut and that the area at Coleford playing field damaged by badgers had been left long. Cllr Ham confirmed that permission had been given to Steve Hill to go ahead and get this area harrowed and rolled (as per his quote of £300) so that he could continue with the cutting contract. VW

5 Approve Section 1 the Annual Governance statement of the Audit 2017/18

The Clerk provided a copy of the Annual Governance statement of the audit for 2017/18 prior to the meeting. The Clerk then read out Section 1 of the Annual Governance statement 2017/18 with Councillors answering yes to all questions. The Chair and the Clerk then duly signed by sections.

Vote: 8 For, 0 Against, 0 Abstained.

6 Approve Section 2 the Accounting Statement of the Audit 2017/18

The Clerk then read out Section 2 the Accounting statements for 2017/18 with the figures for the previous financial year ending 2017 and year ending 2018 which all Councillors agreed were in line with the end of year accounts. The Clerk to ensure that the audit paperwork is submitted by the deadline and displayed on the notice boards and website to allow the electors an opportunity to examine the accounts. VW

Vote: 8 For, 0 Against, 0 Abstained

7 **Planning**

Cllr Barrett and Cllr Townsend had put together a response to the consultation received from NALC relating to unauthorised developments and encampments. All Councillors had seen the proposed response which reflected the experience of Coleford rather than a direct response to the questions raised within the consultation. It was agreed that the Clerk would email the response. VW

8 **Select contractor for tree works at:**

1. Underhill
2. Roman Way
3. Beacon View – to include application to MDC for TPO work

The Clerk explained that 4 companies had been invited to quote but only 2 were forthcoming. The Clerk ran through the quotes received from Tibbs Tree Surgeons Ltd and Fosseway Tree Services. After much discussion it was agreed that the quote of £690 for the work at all three sites received from Fosseway Tree Services would be accepted providing the branch above the garden on the right of the oak tree at Beacon View is removed.

Vote: 8 For, 0 Against, 0 Abstained

VW

The Clerk to write to Tibbs Tree Surgeons to thank them for taking the time to quote. The Clerk to inform Mr Sam Francis the occupier of the house which neighbours the oak trees at Beacon View that the tree work will be completed. VW

The Clerk to liaise with Fosseway Tree Services to ensure that the TPO application is submitted at the earliest opportunity. VW

9 Matters of Urgency – at the Chairman’s Discretion

9.1 The Clerk had received the road closure notice from Somerset highways team for the resurfacing work scheduled to take place on Church Street starting 6th June. The work is expected to take 5 days and it is understood that the road will be open during the evenings. Alternative routes are shown on the map which take you either through Vobster or Holcombe.

Cllr Drescher asked if the surfacing team would be addressing the need to raise the road surface to reduce the kerb height between the Hub and Highbury Street. Cllr Ham will liaise with Charlie Higgins of Somerset Highways to see if this can be actioned. PH

9.2 The Clerk explained that Rob Wareham of Dirt Kraft had washed the final cheque which we sent to him. The cheque was not accepted by the bank when presented, so he has asked if we could provide a replacement. The Clerk requested that the original cheque be returned and once received the Clerk would forward the replacement. All Councillors agreed that a new cheque for £1470.90 should be issued and signed tonight ready to be sent upon receipt of the original. VW

Vote: 8 For, 0 Against, 0 Abstained

10 Date of Next Meetings:

Wednesday 13 th June 2018	Parish Council Meeting
Wednesday 27 th June 2018	Planning Meeting

The meeting finished at 21.15hrs