

# Parish Council of Coleford

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Miss V Watts  
Clerk to the Council  
Tel: 07971 516916 / 01749 880428  
Email: [clerkcolefordsomerset@gmail.com](mailto:clerkcolefordsomerset@gmail.com)

Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

## Minutes of the Parish Council Meeting held on Wednesday the 27<sup>th</sup> March 2019

### Present

Cllr Philip Ham (Chairman presiding)  
Cllr Allen, Barrett, Banks, Conn, Drescher, Evans, Hanney, Harding, Pearce and Turner

### In attendance:

Vickie Watts the clerk taking the minutes  
There was 0 member of the public present.

### PF Public Forum

Cllr Evans confirmed that the Community Payback team cleared the fallen tree adjacent to the Highbury play area. There are branches that need to be cleared by Idverde. Clerk to organize.

VW

### 1 Apologies for Absence (acceptance of any reasons offered)

Cllr Townsend and Cllr Talbot sent apologies which were accepted by the Chair.

### 2 Declaration of Interest and Dispensations granted since last meeting

There were none.

### 3 Planning Applications

There were none.

### 4 Allocate Dog fouling flyers between Councillors for delivery to all houses within the village.

Each Councillor had been allocated an area of the village to deliver the leaflets over the coming weekend.

### 5 Review Cemetery rules sign

A small amendment was suggested to ensure that no glass vases were used and any vases should be based at the memorial only.

It was proposed by Cllr Conn that the amended sign be approved which was seconded by Cllr Turner.

*Vote: 11 For, 0 Against and 0 Abstained*

Clerk to make the amendment and seek quotes to make the sign.

VW

### 6 Review draft letter to be sent to landowners regarding Orchard Close allotments

It was agreed that a letter would be sent by the Clerk to each tenant offering them the opportunity to take on the land that they are currently renting as an allotment at Orchard Close. The Parish Council would be looking for a small nominal payment, however the tenant would be expected to cover the cost of the legal fees.

VW

### 7 Discuss installation of basketball hoop at the hard courts, Highbury.

This would be carried forward to the April meeting for Cllr Ham and Drescher to investigate the installation of existing basketball hoop. The Clerk to obtain quotes for a new hoop.

PH/AD  
VW

**8 Bank reconciliation**

The bank reconciliation had been completed by the Clerk and was checked by Cllr Hanney at the end of the meeting and found to be in order.

**9 Matters of Urgency – at the Chairman’s Discretion**

- 9.1 Litter Pick – The Clerk will collect the equipment and complete the risk assessment. Volunteers are to meet at Highbury Playing Field car park at 10am on Saturday the 30<sup>th</sup> March. ALL
- 9.2 Litter Champions - A poster has been prepared to promote litter picks. The Clerk to contact the shops and pubs to see if they would be prepared to hold the equipment for volunteers to access. It was suggested that a laminated safety note could be added to the equipment. VW
- 9.3 Post Office – It has been confirmed that the Post Office opening times will change as of the 1<sup>st</sup> April to Monday 10am – 12 noon and Wednesday 9am to 11am. Clerk to post this on Facebook.
- 9.4 Email from Diana Francis-Jones regarding the installation of a pedestrian crossing at the Pharmacy – The Clerk read out the email which outlined the disappointment that Somerset Highways would not be approving a pedestrian crossing on Anchor Road from the Co-op to the Pharmacy. The Clerk had acknowledged the letter and explained that the Highways department were considering double yellow lines around the junction of Church Street and Highbury Road/Anchor Road and agreed to keep her informed of any developments as they arose.
- 9.5 Email from Mr Eugene Osborne regarding Planning Application 2019/0114/VRC – The Clerk read out the email which questioned whether the Parish Council had proposed that Crossways garage site would be a preferred site for housing as part of the Local Plan Part II. The Parish Council had used the fact that it was a preferred site for housing when considering the original planning application for the convenience store as one of the reasons for refusal. Mr Osborne could not find any evidence of this on the MDC website and requested documentation to support this claim.

The Clerk had responded with a scanned copy of the email and attachment which had been sent to Mr Sestini of Mendip District Council on behalf of Coleford Parish Council dated the 29<sup>th</sup> August 2014 which responded to MDC's Call for Sites. It was hoped that this would show Mr Osborne that the Crossways Garage had been considered by the Parish Council as one of 8 potential sites within the village for future housing. The Clerk went on to confirm that following on from this initial correspondence to Mr Sestini, 2 workshops were held on two different occasions when members of the public were encouraged to come and comment on potential sites. After consultation the end result was that the MDC Local Plan Part 2 only allocated the area above the old recycling tip as a potential site for more houses.

**10 Date of Next Meetings:**

Wednesday 10 <sup>th</sup> April 2019	Parish Council Meeting
Wednesday 24 <sup>th</sup> April 2019	Planning Meeting