

Parish Council of Coleford

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BA3 5YB

In line with government guidance and recommended social distancing and self-isolation rules for those who are vulnerable, it was agreed that this meeting would be conducted as a virtual meeting using Zoom video technology.

Minutes of the Annual Parish Council Virtual Meeting held on Wednesday the 5th May 2021

Present: Councillor Philip Ham (Chairman presiding)
Cllr Allen, Banks, Barrett, Conn, Drescher, Evans, Pearce, Townsend and Turner & 0 members of the public

1 Election of Officers

The following officials were elected for the forthcoming year:

Chairman Mr Philip Ham
Proposed by Cllr Pearce and seconded by Cllr Banks
Vote: 7 For, 0 Against, 1 Abstention

Vice Chairman Mr Andy Conn
Proposed by Cllr Pearce and seconded by Cllr Evans
Vote: 7 For, 0 Against, 1 Abstention

2 Declaration of Acceptance of Office

Cllr Ham to sign the Chairman's Declaration of Acceptance of Office at the earliest opportunity

3 Apologies:

Cllr Drescher, Hanney and Banks had sent apologies which were accepted by the Chair

4 Formation of Working Parties within the Parish Council

Subject to absent Councillors' confirmation:

Working Party	Lead Councillor	Team members
Playing Fields, Play Areas and Pump Track	Cllr Barrett	Cllrs Conn, Hanney, Harding and Drescher
Environment & Cemetery	Cllr Evans	Cllrs Turner, Harding, Allen and Townsend
Finance and Pay Review	Cllr Townsend	Cllrs Ham, Pearce, Conn and the Clerk
Small Grants	Cllr Banks	Cllr Conn and Evans

Vote: 8 For, 0 Against, 0 Abstention

5	Lead Councillors	
	Public Footpaths / RoW	Cllr Barrett
	Highways	Cllr Pearce and Townsend
	Open Spaces and Trees	Cllr Harding and Barrett
	Parish Plan	Cllr Conn
	Young People	Cllr Ham and Banks

Vote: 8 For, 0 Against, 0 Abstention

6 Appointment of Representatives to Outside Bodies

@ The Hub	Cllrs Banks, Ham and Townsend
Bishop Henderson School & Children's Centre	Cllrs Drescher and Ham
Coleford Athletic Football Club	Cllr Drescher and Allen
PCSO & PACT	Cllr Banks
Somerset Association Local Council	Cllr Evans
Quarry Liaison Group	Cllr Conn and Pearce
Coleford Revival Group	Cllr Ham, Harding, Barrett and Banks
Mendip Country Practice Patients Group	Cllr Townsend
PCC	Cllr Turner

Vote: 8 For, 0 Against, 0 Abstention

7 Resolve that the Parish Council continues to meet the criteria for eligibility for General Power of Competence

The Clerk confirmed that the Council was still eligible for the General Power of Competence.

8 Authorisation of Signatories for Bank Accounts

Current bank signatories are Cllr Ham, Conn, Townsend, Banks, Evans and the Clerk. It was agreed that this was sufficient and would remain unchanged.

9 Confirmation of direct debits / standing orders

The Clerk confirmed that the

1. Changing room electricity supply is paid by monthly direct debit (£11). Meter readings are regularly submitted which will be monitored to ensure that the amount set up for the monthly payment is sufficient.
2. Clerk's salary (£826.39) is paid by standing order on the 1st of each month.
3. Pension contributions (£242.01) is paid by standing order on the 1st of each month.
4. Data Protection fee is paid annually by direct debit (£35).

10 Confirmation of Insurance cover for Parish Council

The Council is currently insured with BHIB Ltd and is just starting its final year of a 3 year contract. Cllr Evans has reviewed the cover and found it to be in order. The premium for the year is £802.94 which is paid by cheque.

11 Confirmation of Coleford Parish Council meetings for the coming year

The Clerk has put together the proposed dates for the coming 12 months which will be circulated to all Councillors for comment. This will be displayed on the website.

12 Confirm Councils subscriptions for the year

The Clerk confirmed that the Council subscribes to:

- National Association of Local Councils
- Somerset Association of Local Councils
- Somerset Playing Field Association
- Campaign to Protect Rural England
- Institute of Cemetery and Crematorium Management

The meeting concluded at 19.35hrs