

Action Plan and Prioritisation Plan

- GREEN** Already Completed
- PURPLE** Underway
- RED** Actions not started and requiring funding
- AMBER** Actions not started
- BLUE** Nice to do/wishlist

Updated
July 2024

Topic Action number	Issue	Aim/ Objective	Action	Outcome	Key Milestones	Responsible person(s)/ organisation(s)	Resources needed	Expected Completion Date
Younger residents 1	Lack of information re activities available	Encourage wider knowledge of and participation in existing activities offered	Promotion of existing activities via appropriate media			Parish Council YMCA Bishop Henderson School Scouts		
	Lack of engaging activities	Engage wider group of young people into activities within the Parish. Reduce social exclusion and help to make them feel part of the community	Communicate with external providers to organise events for young people, eg zorbing, VR gaming sessions, cinema screenings, cookery classes, laser clay pigeon, using existing facilities such			HUB		

2			as The Hub and play fields					
Community amenities	Audit of Community space	Compile a publicly accessible document which lists all space available for use by community – including size, facilities, costs, contact details for booking	Contact all holders of possible community space to gather together the information required and make available to the community			Parish Council CHCM		
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4	Promotion of what we have and what goes on	Encourage wider range of engagement with existing activities.	Event to promote clubs and amenities in the village			Parish Council		16/09/23
5		Many activities requested or suggested in the survey are already in place.	Ongoing promotion of events and clubs via social media, notice boards, newsletters, magazine etc			VW		16/09/23
6	Maintenance of Bridleways	Enable safer riding routes around the Parish	<i>Include bridleway maintenance in with footpath maintenance?</i>			SC		
7	Bike track maintenance	Encourage young people to use the facility	<i>Is there a maintenance programme?</i>					Now done as part of PC grass cutting contract

8	Update hardcourt facilities	Encourage young people to use	Seek grants to help with upgrade			Parish Council		Phase 1 - Fence now erected
8a	Update hardcourt facilities	Encourage young people to use	Seek grants to help with upgrade			Parish Council		More funding required for phase 2-4
9	Basketball facilities	Requested by young people	<i>Do these already exist within the hardcourt area?</i>			As above		
10	Outdoor table tennis facilities	Requested by residents	Find out who would use this, cost and site		We would like to do this but feel we need to get the pitch levelled & hard court fence done to be able to get right location	Parish Council		Await funding but subject to levelling of field
11	Make footpaths more accessible to those with mobility issues	Enable less able bodied residents to access the countryside	Replace stiles with gates where possible			Parish Council/SC	Liaise with Somerset RoW, Ramblers & Payback team	
12	Community or commercial café facility	Provide a place for residents of all ages to meet and socialise	Promote to existing businesses and/or attract new business in the village			HUB		Dagmar now running regular café days which are well publicised
13	Children's centre	Exact need to be determined	Look at what would be needed – is this already provisioned for?			Bishop Henderson School		

14	Community orchard at Coleford Playing Field	To provide education regarding food growth and a source of fresh food for the community				Coleford Conservation Group / Parish Council		Orchard planted at Coleford Playing field in the Spring of 2023
15	Community orchard Allotment	To provide education regarding food growth and a source of fresh food for the community				Parish Council		Orchard planted at Coleford new allotments in Spring 2024
16	Post Office	A regular service would be welcomed by many residents	Look at getting a more frequent provision on a permanent site			Parish Council		
17	Theatre/cinema club	To provide a social activity for all age ranges	Investigate hiring of equipment and films to show at The Hub			HUB		
18	Promotion of facilities	Raise income for the buildings and promote inclusion and community belonging plus facilities for commercial activities	Promote access to and use of The Hub and RBL to local communities and groups – encourage committees to be easier to contact!			See audit of community spaces above		

19	Mental health support	Residents requested mental health support activities in the survey responses	Look at establishing a community group with external professional support – engage GP surgery			Mendip Country Practice / Caroline deLeeuw – Health Connector	An application is being put forward for a Health & Well-being grant (Summer 2024)	
20	Book club	Encourage social interaction	Encourage residents to establish a book club			Parish Council		
21	Gardening club	Encourage social interaction and physical and mental wellbeing	Encourage residents to establish a gardening club			Parish Council		
22	Crafting clubs	Encourage social interaction and physical and mental wellbeing	Promote existing crafting clubs and encourage establishing others if of interest			HUB	Young at Heart group have disbanded. Need someone to take the lead.	
23	Exercise clubs	Encourage social interaction and physical and mental wellbeing	Engage with external providers to promote existing and develop new exercise clubs (Zumba, yoga, running, TIP etc)			Parish Council		New Yoga class has started Summer 2024. Ongoing support from PC to encourage more groups

24	Brass band	Residents mentioned this in the survey response	Investigate whether or not there are appropriate musicians to form a band			Mark Doman to promote		
25	LGBTQ+ club	Residents mentioned this in the survey response	Encourage residents to form a community club			Parish Council		
26	Singing club	Residents mentioned this in the survey response	Encourage residents to form a community club			Parish Council		
27	Slimming club	Residents mentioned this in the survey response	Engage with external providers			HUB		
28	EV charging	Encourage use of EVs by residents	Share network of existing points – and how to access			Parish Council		
29		Encourage use of EVs by residents and provide charging points for use by visitors	Look into installation of public EV points in the village			Parish Council		
30	Allotments	Physical and mental wellbeing as well as saving costs and eating healthily	Look at provision of more allotments			Parish Council		Opened Spring 2023

31		Residents who use the allotments would benefit from water supply	Look into provision of tap at Goodeaves allotments			Parish Council		Rainwater harvesting system installed Summer 2024
32	Vets	Residents requested this in the survey	Investigate provision of mobile vet service to Parish			Alan was going to speak to vet		
33	Take away food	Residents requested this in the survey	Promote existing service and advertise to potential new business			HUB		Pop up Pizza oven now outside Kings Head
34	Adult education	Engage older members of the community	Investigate possibilities			Parish Council		
35	Health and wellbeing sessions	General wellbeing of the community, across the ages	Work with GP surgery to look at running sessions on health issues, also cookery classes etc			Parish Council / Mendip Country Practice	An application is being put forward for a Health & Well-being grant (Summer 2024)	
36	Informal library	Social interaction, access to books and learning resources	Promote mobile library services and also informal book depositories around the Parish			Parish Council		Promote online library services. Borrow Box App
37	Live music	Social interaction	Promote live music events			Parish Council		

38	Craft sale	Promotion of local crafters and social interaction	Look into organising events for local sales of locally produced crafts			HUB		
39	Baby clothes bank	Of use to parents of young children – money saving and social aspect	Look at promoting existing bank and provision of space to store/access			HUB		
40	Produce market	Promotion of local producers, access to lower cost food and reduced food miles	Look at provision of regular event for local fresh produce including grocery and fish			HUB		
41	Repair shed/café	Environmental benefits and social interaction/mental health benefits	Encourage community to establish repair shed/café			Volunteer day PH to speak with @ The Hub Committee	An application is being put forward for a Health & Well-being grant (Summer 2024)	
42	Online support	Help and support for older and less tech-savvy members of the community	Look at provision of support for accessing online services – volunteers to work with older and less able residents to access online			Talking Café / Hub		

Traffic, travel and Transport 43	Traffic calming	Reduce speeding in the village	Look at Speed Indication Devices for main roads			Parish Council		
44		Reduce speeding in the village	Introduce Speedwatch group			Parish Council		Speedwatch set up and active but more members needed
45		Reduce risk to pedestrians if speed limit is lower	Investigate 20mph zone for Coleford centre and 30mph zones for outlying areas			Parish Council		
46	Bus service	Create a useable service – reliable and useful for work/college but also one that doesn't leave people in Frome for hours on end. Maybe reduce services on some days to increase on others	Contact local bus providers to consider altering timetables to run later and earlier services and direct routes to Radstock and Bath plus more frequent services on some days			Parish Council	The PC is sharing info to the community from 'Somerset Bus Partnership' and the 'Better Buses' groups and will support where possible	

47	Gritting	Improve road safety for all – we have some steep hills in Coleford!	Contact Council to discuss gritting of roads and provision of grit bins for those off gritted routes			Parish Council		
48	Parking	Reduce risk of traffic accidents/ danger to pedestrians	Look at restricting parking in areas where a concern – ie top of Church Street			Parish Council		
49		Provide safer off-street parking	Look at provision of off-street parking for residents without this facility					
50	HGV traffic	Reduce damage to roads and verges and threat to pedestrians	Look at restricting HGV through traffic			Parish Council. Could write to businesses to ask them to think about access.		
51	Safe routes	Especially for school – look at provision of pavements on main roads	Look at pavements and safe crossing points for pedestrians			Parish Council. Consider awarding a grant to improve the path from Mendip Vale to Farley Dell	Awaiting quotes so that funding can be sought (Summer 2024)	
52	Community transport	Current service is expensive and not always available	Review/promote current provision especially re cost and access					

53	Car share	Encourage residents to share transport, hopefully reduce car use in the village	Share details of car share apps/sites to encourage local engagement and use			Parish Council		
54	Taxi firm	Use of local firm for residents who don't drive	Encourage establishment of local taxi firm					
Community Safety 55	Street lighting	Create safer streets /better lit areas	Promote number for reporting faulty street lighting			Parish Council		Summer 2023 – all street lights now repaired
56	Mobile phone signal	Enable people to access smart meters (and lower utility bills) and also for safety concerns	Work with providers to ensure signal across all Parish – for safety and also for access to smart meters (see cost of living crisis)			Parish Council		
57	Drainage	Some flooding and waste water drainage issues in parts of the village	Look into drainage issues with regards to damage and flooding			SCC		
58	First Aid	Residents keen to learn first aid	Provide first aid training for residents			Mendip Country Practice		

	Defibrillator	Residents keen to learn how to use defibrillators	Provide training sessions for residents			Mendip Country Practice	Promote training sessions	
59								
	First responder	To help mitigate distance from services and longer response times	Investigate possibility of training/identifying first responder in the village			Mendip Country Practice		
60								
Health and Wellbeing	Feedback survey responses to surgery	To let them know what a great job they are doing!	PC to contact surgery with survey stats and comments			Parish Council		
61								
	GP surgery	Help residents with using new style booking service	Ask surgery to provide support for residents to use online booking services			Mendip Country Practice		
62								
		Residents request more face to face appointments	Consult regarding more face to face appointments			Mendip Country Practice		
63								
	NHS dentist	Residents requested access to dentist	Investigate possibility of visiting NHS dentist			Mendip Country Practice		
64								
	Optician	Residents requested access to optician	Investigate possibility of visiting optician			Mendip Country Practice		
65								
	Walking club	Social interaction and health and wellbeing	Encourage community to develop walking club			Thursday Morning Walking Club		Now active group
66								

67	Running club	Social interaction and health and wellbeing	Promote local running club			Time Is Precious running club		Now an active group
68	Social prescriptions	Social prescriptions are great but can be expensive to access and don't last long	investigate funding to help with transport costs and ongoing activity after initial prescription phase completed			Mendip Country Practice		
69	Climate Emergency, Environment Create an Action Group	Community group to take charge of all action relating to environment and climate	Community lead action group to lead on climate and environment topics, liaising with Council for advice and guidance			Parish Council		Coleford Climate Action Group formed July 2023
70	Guidance on home efficiency	Reduce bills and improve carbon footprint of homes in the parish	Look at sources of guidance and funding regarding insulation, improved windows etc			Climate Action Group		Coleford Climate Action Group hosted Energy Help Cafe event on 07/07/24
71	Recycling/reusing facility	Reuse of goods, access to pre-loved goods	Promote local freecycle networks			Parish Council / Climate Action Group		

72	Solar energy scheme	Reduce bills and improve carbon footprint of homes in the parish	Investigate community solar projects			Climate Action Group		
73	Electric bike hire	Encourage greener transport and reduce car use	Investigate local scheme			New Climate Action Group		Event hosted to promote E-Bikes on 10/06/24
74	Package free shopping	Reduction of waste, social interaction	Look into bulk buying or community schemes			HUB		
75	Wind turbine	Reduce bills and improve carbon footprint of homes in the parish	Investigate community wind turbine project			New Climate Action Group		
76	Tree planting	Improvement of the natural environment in the parish	Encourage community tree planting			Parish Council		
77	Green Charter	Make a formal statement that the parish is aware of environmental issues and are making changes	Adopt a green charter/action plan			Parish Council/Climate Action Group		Parish Council adopted Green Charter August 2023
78	Hydro-electric scheme	Reduce bills and improve carbon footprint of homes in the parish	Investigate community hydro-electric scheme (local rivers)			Climate Action Group		

79	Heat networks	Reduce bills and improve carbon footprint of homes in the parish	Investigate heat networks			Climate Action Group		
80	Geothermal scheme	Reduce bills and improve carbon footprint of homes in the parish	Investigate geothermal scheme (mines)			Climate Action Group		
81	Dog fouling	Health and wellbeing issue	Look at education of residents and engage dog warden			Parish Council		
82	Litter	Untidy village, danger to wildlife	Promote litter picking events and educate residents – engage the school			Parish Council Litter Champions		Litter Champions & PC working together. Ongoing
83	Air pollution	Risk to residents of increased respiratory diseases, plus general wellbeing. Also discourages drying of laundry outdoors	Educate residents regarding sweeping of chimneys, burning appropriate fuels, servicing vehicles and being considerate about garden fires			New Climate Action Group / Parish Council		
84	Wildflower planting	Improvement to natural biodiversity	Encourage community wildflower planting			Coleford Conservation Volunteers		Ongoing by CCV

85A	Clothes swap	Reuse and repurpose of clothing and household items	Promote local clothes swap facilities			Parish Council		
85B	Jumble sales	Reuse and repurpose of clothing and household items	Promote local jumble sales			Parish Council		Regular Jumble Sales are taking place
86	Cost of living Credit union	Enable lower cost borrowing for eligible residents	Investigate establishing community credit union					
87	Social housing	Enable residents to remain in the community	Encourage social housing in Parish			Parish Council		
88	Broadband	Enable home working and running of local businesses	Encourage development of broadband across the Parish, especially outlying areas			Parish Council		
89	Warm bank/work space	Provide space for people to seek warmth in cold spells and to work if necessary	Look into using community buildings as warm banks/work spaces			HUB		Warm space open weekly during Jan & Feb 2024 hosted by Parish Council
90	Local jobs	Provide local jobs = lower carbon footprint and greater income for the residents	Encourage development of local business and employment			Parish Council		

91	Citizens Advice Bureau	Advice on grants, social applications, legal issues etc	Establish regular CAB sessions in the village					
92	Budgeting advice	Enable residents to manage their money more effectively	Encourage external bodies to set up finance advice workshop			HUB		
93	Grants	Help residents access grants for themselves, their clubs and businesses	Establish links to providers for grants for social groups and local business support			Parish Council / SC		
94	Foraging	Free food, connections to nature and each other	Look at external organisation to run local foraging course			HUB / Coleford Conservation Group		
95	Cooking/nutrition	Support for healthier living, lower cost cooking and meal planning	Look at external organisation to run cookery/nutrition classes			HUB		